

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 9TH JULY 2014 AT OXENHOPE METHODIST CHURCH, COMMENCING AT
7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr David Ashcroft
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Reg Hindley
Cllr Tony Jones

In attendance: Police Sergeant Chris Watson (7:30 – 7:45)
Worth Valley Ward Councillor Rebecca Poulsen (7:30 – 8:00)

50/14. Apologies consented to

Cllr Derrick Hopkinson (family commitments)

51/14. No disclosures of Interest

52/14. No applications for dispensation had been received

53/14. Minutes of meetings

The minutes of the Parish Council meetings held on 11 th & 25 th June were proposed as a correct record by Cllr Hindley and were signed by the Chairman.
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No matters arising

The July Outstanding Issues Report was duly noted.
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No matters arising:

54/14. Guest Speakers

The Chairman welcomed Police Sergeant Chris Watson and Worth Valley Ward Councillor Rebecca Poulsen to the meeting.

Police Sergeant Chris Watson confirmed that the amalgamation of areas had resulted in more work for him but thankfully the same number of PCSOs still operated in the Worth Valley. There had been two 'Burglary dwellings' in the last six weeks. Both included the smashing of euro-locks to gain entry. Following the transfer of the Oakworth PCSO to Ilkley, PCSO Tracy Metcalf would be taking over patrolling the Oakworth area. Smart Water was being promoted on a regular basis with stone yards assisting the Police. Smart Water kits are available direct from the Smart Water website. Charitable organisations, such as Manorlands, were encouraged to speak to Kevin Druett at Smart Water for discounted business kits. The Tour de France (TdF) went well and Cllr Cameron commented that it had been well organised and local PCSOs got involved in the happy atmosphere.

Cllr Poulsen confirmed that Yate Lane had now been added onto the Bradford Council's highways list for attention. The TdF went off very well and the weather was kind. Cllr Ashcroft commented that Oxenhope online was good for sharing the photographs of the event and Cllr Cusdin confirmed the Facebook page had 10,000 visitors over the week-end. It was confirmed that as the Straw Race was starting from Oxenhope Station this year, Cllr Cusdin was trying to ascertain which roads were going to be closed for the event so she could share the information on Oxenhope online.

55/14. Public question time

No matters raised.

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56/14. Planning

The following decisions were noted:

- Planning permission granted - 14/00233/FUL - Amendments to plots 11-14 of original permission 11/03373/FUL at site of Perseverance Mill Station Road
- Planning permission granted - 14/00965/FUL - Stabling to accommodate 4 horses at Ox Hays Long Ridging Farm Outside Lane
- Planning permission granted - Re-submission of 13/04741/FUL - Stable block with storage at Saddlers Farm Upper Marsh Lane
- Planning permission granted - 14/01254/HOU - Construction of two storey extension to rear elevation at Royd House Keighley Road
- Planning permission granted - 14/01221/HOU - Conversion of existing outbuilding to form annexe to existing dwelling at Forge House Denholme Road
- Planning permission granted - 14/01697/FUL - Construction of detached garage at plot 10 at site of Perseverance Mill, Station Road
- Planning permission granted - 14/01740/FUL - Barn conversion to form new dwelling and conversion of outbuilding to form holiday let at Far Stones Farm, Stone Lane
- Planning permission refused - 14/01240/HOU - Construction of single storey extension at Bents House Marsh Lane
- Planning permission refused - 14/01369/FUL - Construction of replacement pigeon lofts building at Olde Croft Hebden Bridge Road

57/14. Marsh Common

Resolved: To include on the August agenda the quote received to clear the ditches and strim the pathways at a cost of £400 per annum. It was noted that a call for voluntary help may be needed to eradicate the Japanese knotweed, however, Cllr Cameron was making further investigations as to the best method to adopt.

58/14. Allotments

Resolved:

- a) Cllr Bedford confirmed that the new tenants of plots 4a & 4b had begun to establish their respective plots and that new tenants will shortly take over the half plot at plot number 1.
- b) To note the June Safety Inspection Report
- c) To defer the discussion whether there is a workable and affordable car parking solution at the Keighley Road allotments site due to circumstances outside the control of Cllrs Cameron & Hopkinson.

59/14. Annual Report

Resolved: To authorise the first draft of the 2013 – 14 Annual Report, once the following amendments had been taken care of (i) to state that the precept will no longer be used for the printing and hand delivering of the Annual Report and that hard copies of the Report would be made available at the Co-op; (ii) to include details of Cllr Maw's Oxenhope leaflet; (iii) to include links to Facebook, Twitter and to the Oxenhope website.

60/14. Correspondence

Resolved:

- a) To note e-mail dated 25th June received from Bradford Council's City Solicitor re alleged failure to comply with protocols in the sale of land. Agreed that Cllr Cameron draft a response on behalf of the Parish Council.
- b) To note e-mail dated 25th June received from a concerned parishioner re West View. Agreed that the Clerk acknowledge receipt of the e-mail and confirm this is an issue with the Conservation Officer rather than the Parish Council.
- c) To note the letters dated 11th June & 23rd January received from Bradford Council's Strategic Support Manager re complaint re planning application 13/01943/FUL.

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Agreed that Cllr Cameron should continue to pursue the matter by having a meeting with Julian Jackson.

61/14. Reports

Resolved: To receive the following reports:

- a) Oxenhope Youth Club. Cllr Cusdin confirmed that there were only two weeks left to run before the Summer holidays and that more volunteers were required.
- b) Rights of Way (Row). Cllr Reg Hindley confirmed that there was nothing new to report, however, Rights of Way Department had agreed to investigate the improvement of two ancient highways – lower Isle Lane and Church Lane. The footpath from Heights to The Lamb still needed to be improved but it remained low on the list of priorities. Thanks to Stuart Sharpe who had got a parishioner to cut back the hedge on the footpath at Fishers Lodge.
- c) Le Tour de France 2014. Matter already discussed under Guest Speakers.
- d) Oxenhope Community Centre. Cllr Maw confirmed that the Ceilidh band on the Saturday night of the Tour de France week-end was good and that everyone seemed to enjoy themselves. The work on the Community Centre roof was due to start on 23rd July and hopefully all the work at the Community Centre would be complete by September.

62/14. Financial Matters

Resolved:

- a) To defer authorisation of a financial contribution of £100 towards the printing of a leaflet as per e-mail dated 23rd June received from the Chairman of Hebden Bridge Walkers Action until confirmation of the route had been received.
- b) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£32.10	Mobile phone charges from 17 th June to 16 th July
Gratuity Account	Transfer	£29.43	Monthly transfer
Elaine Pearson	Standing Order	£729.68	Monthly salary
Npower Ltd	101093	£82.46	Energy consumption re Christmas lights
Post Office	101094	£214.75	PAYE & NIC
Information Commissioner	Direct Debit	£35.00	Annual subscription

- c) To note the following trial balance:

Analysis	A/c				Grand Total	Budget remaining
	Current	Deposit	Gratuity			
001. Balance b/fwd	811.70	29424.41	2780.43	33016.54		
002. Transfer	-9117.72	9000.00	117.72			
01. Precept	14495.00			14495.00		
04. Bank Interest Business Base Rate		4.46		4.46		
05. Grants Received	875.00			875.00		
06. VAT repayment	194.24			194.24		
08. Rent Allotment Holders	367.00			367.00		
09. Bank Interest - Gratuity Account			0.35	0.35		
119. PAYE & NIC	-214.75			-214.75		
120. Clerk's monthly salary	-2920.52			-2920.52	£6,964.85	
121. Subscriptions	-604.00			-604.00	£266.00	
122. Insurance	-481.09			-481.09	£13.91	
123. Audit Fee	-50.00			-50.00	£200.00	
124. Room Hire	-108.00			-108.00	£212.00	
128. Christmas Lights	-82.46			-82.46		
131. Allotments	-8.27			-8.27		
135. Mobile phone	-115.87			-115.87	£178.44	

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139. Outreach	-125.00			-125.00	£250.00
142. Contribution towards the 812 service	-500.00			-500.00	
Grand Total	£2,415.26	£38,428.87	£2,898.50	£43,742.63	

63/14. Minor items and items for the next agenda

Minor items

- a) In the YLCA's Annual Review 2013/14 it was confirmed that new applications for Quality Status have not been accepted since 1st September 2012 and those due for reaccreditation since that date will continue to keep their Quality Status until the scheme is re-launched whereupon they will have at least three months to reaccredit.
- b) Cllr Cameron invited other members to join him and the Clerk for an investigative Neighbourhood Development Plan meeting with Richard Motley from Integreatplus at 2.30 p.m. on 17th July.
- c) Cllr Cameron reminded members of the 2014 Joint Annual Meeting of the Yorkshire Local Councils Associations on Saturday 19th July at 2.00 p.m. at The Bridge Hotel, Walshford, Wetherby.

64/14. To note the date and time of the next meetings:

- Monthly meeting on Wednesday 13th August 2014 at 7.30 p.m.

The Chairman closed the meeting at 20:59 p.m.

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