

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON  
WEDNESDAY 11<sup>TH</sup> JUNE 2014 AT OXENHOPE METHODIST CHURCH, COMMENCING  
AT 7:30 PM**

Present: Cllr Neal Cameron  
Cllr Tony Maw  
Cllr David Ashcroft  
Cllr Pauline Bedford  
Cllr Penny Cusdin  
Cllr Reg Hindley  
Cllr Derrick Hopkinson  
Cllr Tony Jones

In attendance: One member of the public (7:30 – 7:55)  
Worth Valley Ward Councillor Rebecca Poulsen (7:30 – 7:45)  
Miran Rahman, Keighley News Reporter

**29/14. No apologies consented to**

**30/14. Disclosures of Interest**

Cllr Cusdin declared a disclosable pecuniary interest re planning application 14/02083/FUL.

**31/14. No applications for dispensation had been received**

**32/14. Minutes of meetings**

The minutes of the Parish Council meetings held on 14 <sup>th</sup> & 28 <sup>th</sup> May were proposed as a correct record by Cllr Hindley and were signed by the Chairman.
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**No matters arising**

The June Outstanding Issues Report was duly noted.
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**Matters arising:**

It was noted that substantial road repairs would be undertaken on Station Road on 14<sup>th</sup> June.

**33/14. Guest Speakers**

The Chairman welcomed Worth Valley Ward Councillor Rebecca Poulsen to the meeting. Cllr Poulsen confirmed that the new boundary walls on Hebden Bridge Road would be completed by 20<sup>th</sup> June. As regards the Straw Race, bags would be provided by Bradford Council and that arrangements had been made to collect the full bags of rubbish at a central point on the Monday proceeding the Race. The forthcoming Neighbourhood Forum on 12<sup>th</sup> June would concentrate on the details affecting local residents re the Tour de France (TdF). Regrettably though the Ward Councillors (and the Parish Council) had not had sight of the letters sent to residents on the TdF route. Cllr Ashcroft confirmed that the School playground would be for the use of emergency vehicles only. Cllr Poulsen confirmed that Bradford Council had ordered 100,000 green waste wheelie bins and these would be delivered to Bradford District residents already on green bag waste routes. If there were any bins remaining then consideration would be given to establishing new green waste routes or residents with very large gardens may be allowed to apply for a second bin. Cllr Poulsen agreed to investigate whether Yate Lane was on the list of highways for resurfacing. Cllr Cameron requested Cllr Poulsen to pass on members' congratulations to Cllr Miller for being re-elected.

**34/14. Public question time**

The meeting was adjourned to allow the applicant of planning application 14/02083/FUL to explain the circumstances surrounding the submission of the application which included that the proposed location of the detached dwelling was on an infill site and that his parents proposed to move into the new property. The applicant confirmed that a 'condition of trees report' had been undertaken.

*SIGNED .....* 9<sup>th</sup> July 2014

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### 35/14. Planning

14/01977/FUL – Installation of sixteen 250W ground mounted solar panels on land west of Egypt House. Following a vote of seven in favour and one abstention, members of the Parish Council raised no objections.

[Cllr Cusdin left the meeting]

14/02083/FUL – Construction of detached dwelling with altered access at Moorhouse Farm, Moorhouse Lane. The Parish Council raised no objections.

[Cllr Cusdin re-joined the meeting]

### 36/14. Marsh Common

**Resolved:** To defer acceptance, or otherwise, of the projected management plan until the July monthly meeting. In the meantime members were encouraged to visit Marsh Common primarily to examine the state of the willows at the Marsh Lane entrance. Cllr Cameron confirmed that he was currently seeking guidance from the Environment Agency as regards the Japanese knotweed. Other concerns included maintaining a footpath to the picnic bench and to the circular seat along with continued maintenance of the alternative drainage ditches.

### 37/14. Annual Report

**Resolved:** To defer the authorisation of the first draft of the 2013 – 14 Annual Report until the July monthly meeting. In the meantime, members were requested to suggest news items to be included in the Annual Report to Cllr Cameron.

### 38/14. Reports

**Resolved:** To receive the following reports:

- a) School Governors. Cllr David Ashcroft confirmed that the School had not secured funding for the new mezzanine floor and that single age classes in September meant matters had to be rethought. Consideration had been given to perhaps securing a classroom pod.
- b) Allotments. Cllr Pauline Bedford confirmed that plot number 4 would be split into two plots, as would plot number 1. This would take three names off the waiting list and leave eighteen still wanting an allotment plot. Cllr Bedford had requested Keighley Tree Surgeons to give her notice of when the trees etc would be trimmed so as to alert allotment holders.
- c) Oxenhope Youth Club. Cllr Cusdin confirmed the need for more volunteers, ideally over the age of 18. Miran Rahman confirmed he would mention this call for volunteers in the next edition of the Keighley News.
- d) Rights of Way (Row). Cllr Reg Hindley reported that the RoW officers had confirmed that it was in order for Cllr Hopkinson to accompany Cllr Hindley to the next RoW Forum. Cllr Hindley confirmed that (i) he had reminded Rick Hill in RoW that the yeoman's stone on Cock Hill still needed to be put upright; (ii) no serious footpath queries had been received recently; (iii) Stewart Sharpe had led 10 people on this year's boundary walk.
- e) Le Tour de France 2014. Cllr Derrick Hopkinson confirmed that all would be revealed at tomorrow evening's Neighbourhood Forum.
- f) An update on KWVR matters. Cllr Cameron confirmed that he would be meeting KWVR representatives at 4 p.m. on 20<sup>th</sup> June. Cllr Ashcroft confirmed that he would also attend this meeting.
- g) Oxenhope Community Centre. Cllr Maw confirmed that the new windows had been installed but as yet no start date for the roof had been agreed. Tickets for the Ceilidh on Saturday 5<sup>th</sup> July were now available for purchase. Cllr Maw confirmed that the music licence had cost £450.

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### 39/14. Minor items and items for the next agenda

#### Minor items

- a) Agreed that the Clerk report the fallen down wall at the Rose Garden to Mel Smith, Parks and Landscape Department.
- b) Cllr Jones reported that KWVR had confirmed that their toilets would be made available to those attending this year's Millennium Green Fete.

#### Items for the July monthly agenda

- c) Cllrs Cameron and Jones to present a projected management plan for Marsh Common for members consideration
- d) Cllrs Cameron & Hopkinson to inform members whether a workable and affordable car parking solution is available at the new Keighley Road allotments site.

### 40/14. Financial Matters

#### Resolved:

- a) Not to authorise a financial contribution towards the making of a short video to coincide with the Tour de France as per e-mail dated 2<sup>nd</sup> June received from the Chairperson of Haworth Fairtrade Group. The reasons were that the Parish Council had recently completed last year's Participatory Budgeting and the next call for applications was not until the Autumn. In addition members considered that there were very few benefits for Oxenhope residents in the making of the short video to warrant a financial contribution.
- b) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£28.69	Mobile phone charges from 17 <sup>th</sup> May to 16 <sup>th</sup> June
Gratuity Account	Transfer	£29.43	Monthly transfer
Elaine Pearson	Standing Order	£730.28	Monthly salary
Keighley Town Council	101090	£500.00	Contribution towards the 812 bus service
Yorkshire Water	101091	£8.27	Water supply at the allotments
J Craig Melia	101092	£50.00	Website hosting

- c) To note the following trial balance:

	A/c				Grand Total	Budget remaining
	Current	Deposit	Gratuity			
Analysis						
001. Balance b/fwd	811.70	29424.41	2780.43	33016.54		
002. Transfer	-12088.29	12000.00	88.29			
01. Precept	14495.00			14495.00		
05. Grants Received	875.00			875.00		
06. VAT repayment	194.24			194.24		
08. Rent Allotment Holders	367.00			367.00		
120. Clerk's monthly salary	-2190.84			-2190.84	£7,694.53	
121. Subscriptions	-569.00			-569.00	£301.00	
122. Insurance	-481.09			-481.09	£13.91	
123. Audit Fee	-50.00			-50.00	£200.00	
124. Room Hire	-108.00			-108.00	£212.00	
131. Allotments	-8.27			-8.27		
135. Mobile phone	-83.77			-83.77	£205.19	
139. Outreach	-125.00			-125.00	£250.00	
142. Contribution towards the 812 service	-500.00			-500.00	£0.00	
<b>Grand Total</b>	<b>£538.68</b>	<b>£41,424.41</b>	<b>£2,868.72</b>	<b>£44,831.81</b>		

SIGNED ..... 9<sup>th</sup> July 2014

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**41/14. To note the dates and times of the next meetings:**

- Planning meeting on Wednesday 25<sup>th</sup> June 2014 at 7.30 p.m.
- Monthly meeting on Wednesday 9<sup>th</sup> July 2014 at 7.30 p.m.

The Chairman closed the meeting at 20:49 p.m.

*SIGNED* ..... 9<sup>th</sup> July 2014

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