

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 12TH MARCH 2014 AT OXENHOPE METHODIST CHURCH, COMMENCING
AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Reg Hindley
Cllr Derrick Hopkinson
Cllr Tony Jones

201/14. Apologies consented to

Cllr Ashcroft (work commitments)

202/14. No disclosures of Interest

203/14. No applications for dispensation had been received

204/14. Guest Speakers

PC Irving confirmed that all areas were experiencing low crime figures, however, the theft of Land Rovers and 4 x 4s in the Brow Road area continue. A 'Lock it' campaign will commence shortly following recent thefts of tools from garden sheds etc. Five people had been arrested following 'Burglary-others'. Despite previous communications, it now looked like Sergeant Watson would not be moving from the area and the team will be pretty much the same as before.

Cllr Miller confirmed that Smart Water kits would be available on a first come first served basis from Haworth Contact Point. Cllr Miller confirmed his appointment to the Transport Regional Committee and queried the figure of 25 people which were anticipated to use the Oxenhope to Keighley Commuter Service. Cllr Cameron confirmed there was a comprehensive report written three years ago which supported the business case for a Commuter Service and confirmed that Cllr Miller at that time had been invited to give feedback but didn't bother to do so. Cllr Cameron added that there needed to be a political will for the Commuter Service to succeed and as this hadn't been evident the Worth Valley Joint Transport Committee had decided to concentrate their efforts on other projects.

Cllr Miller confirmed that he would be raising funds for Manorlands on 7th April by wearing a dress and hoped members of Oxenhope Parish Council would donate. Cllr Miller agreed to send a link to the Clerk for circulation.

Cllr Cameron confirmed that he had received an interesting publication in which Cllr Miller was supporting the saving of Haworth Public Conveniences in Central Park. Cllr Cameron confirmed that it was ironic that Cllr Miller was supporting Haworth and why was there a change in tact. Cllr Miller confirmed that more people use the Haworth Public Conveniences and that anti-social behaviour in Oxenhope and that only the bus drivers used to use the toilets in Oxenhope were the reasons. Cllr Cameron confirmed that the anti-social behaviour was ten years ago and had been sorted. It was now unacceptable that Oxenhope in the light of the forthcoming Tour de France had no Public Conveniences. Cllr Cameron went on to add that Cllr Miller was well aware at the time that Oxenhope Parish Council had applied to take over the Public Conveniences in Lowertown yet took no action when he was aware that they were being sold.

Cllr Miller suggested that the Parish Council should take the matter up with Bradford Council. Cllr Cameron confirmed that at the time Lowertown Public Conveniences were sold and demolished such avenues were investigated and that only a private

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individual rather than a parish council could report such matters to the Ombudsman and this action was pursued by an Oxenhope parishioner.

Cllr Miller suggested that perhaps the Parish Council may wish to re-open the Recreation Ground's Public Conveniences. Cllr Cameron ended the discussion by confirming that it would have been a lot easier to take on the existing Lowertown Public Conveniences rather than some Public Conveniences which had been closed some 30 years ago.

205/14. Minutes of meetings

The minutes of the Parish Council meeting held on 12th February were proposed as a correct record by Cllr Hopkinson and were signed by the Chairman.

Matters arising

Minute 198/14c - It was confirmed that the owners of Marsh Top Farm had been given notice to relocate the recently erected structure.

The March Outstanding Issues Report was duly noted.

No matters arising

206/14. Public question time

No matters raised.

207/14. Planning

14/00233/FUL - Amendments to plots 11-14 of original permission 11/03373/FUL at site of Perseverance Mill Station Road. The Parish Council was originally in favour of a terrace row but did appreciate the difficulties of constructing same on this sloping site and as such accept the necessity of the splitting of the row into semis.

14/00965/FUL - Stabling to accommodate 4 horses at Ox Hays Long Ridging Farm Outside Lane. The Parish Council raised no objections.

To note the following decision:

Permission granted - 13/04969/FUL - Construction of 2 storey cafe adjacent to the existing railway platform at Oxenhope Railway Station, Station Road

Permission granted - 13/04835/FUL - Construction of detached dwelling with access and parking at 59 Denholme Road

Application withdrawn - 13/04741/FUL - Equestrian building with storage at Saddlers Farm Upper Marsh Lane

208/14. Consultation

Resolved: Although the Consultations Working Group had not produced a draft response to the 'Consultation on the Core Strategy Publication Draft and its supporting documents', it was agreed that the Parish Council should delay submission of a response until after the Oxenhope Neighbourhood Planning meeting on 26th March.

209/14. Participatory Budgeting

Resolved:

- a) To note that future Participatory Budgeting Public Meetings should not be held during school holidays.
- b) To accept the Participatory Budgeting monitoring sheet.

210/14. Risk Assessment and Management

Resolved: To accept the Risk Assessment and Management paper.

211/14. Reports

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Resolved: To receive the following reports:

- a) Oxenhope School Governors. No report received.
- b) Allotments. No report received.
- c) Oxenhope Youth Club. Cllr Cusdin confirmed that there was nothing significant to report.
- d) Rights of Way (RoW). Cllr Hindley confirmed that there was nothing significant to report.
- e) Le Tour de France (TdF). Cllr Hopkinson reported that the latest Bradford Council press release confirmed that there was a commitment on the principal authority to find alternative car parking for residents. As yet nothing had been confirmed as regards the provision of public conveniences for visitors. Following a short discussion it was agreed that the 200 - 300 metres of bunting should be used around the Community Centre. The Oxenhope TdF Group had suggested that lettering spelling out 'Welcome to Oxenhope' should be displayed and an approach had been made to Cllr Russell Brown. It was agreed that the influx of visitors during 5th & 6th July would necessitate the ordering of extra food provisions, employment of extra staff and the regular replenishing of the cash dispenser at the Co-operative Store. Cllr Hopkinson to discuss these matters with the Co-operative's Regional Manager.
- f) KWVR matters. Cllr Jones confirmed that there were very few problems with the recent Steam Spectacular but he had serious concerns that there may be a repeat of last year's drunken behaviour at this year's October Music & Beer Festival. Cllr Cameron agreed to discuss these concerns with Dr Matt Stroh, Chairman of the KWVR Preservation Society.
- g) Oxenhope Community Centre. Cllr Maw confirmed that invites for tenders for the roof and windows had been sent to interested contractors.

212/14. Financial Matters

Resolved:

- a) To authorise a transfer of £5 from the Contingency budget to cover the current deficit relating to Postages
- b) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£27.54	Mobile phone charges from 17 th February to 16 th March
Gratuity Account	Transfer	£32.62	Monthly transfer
Elaine Pearson	Standing Order	£776.94	Monthly salary
Oxenhope Youth Club	101073	£250.00	Participatory Budgeting Funding
Friends of Oxenhope School	101074	£250.00	Participatory Budgeting Funding
Oxenhope Football Club	101075	£120.00	Participatory Budgeting Funding
Oxenhope Social Club	101076	£250.00	Participatory Budgeting Funding
Oxenhope Under 5's Preschool	101077	£100.00	Participatory Budgeting Funding
Fibre Valley	101078	£100.00	Participatory Budgeting Funding
Oxenhope Cricket Club	101079	£100.00	Participatory Budgeting Funding
GFM Display	101080	£349.20	Worth Exploring Interpretative Panels
Yorkshire Water	101081	£8.05	Standing charge for water at the allotments
Bronte Country Partnership	101082	£100.00	Membership for 2013 (N.B. The Clerk to ensure that this is for this year's membership and not for 2013 as stated on the invoice)
Post Office	101083	£289.57	PAYE & NIC
Elaine Pearson	101084	£292.39	Expenses

- c) To note the following trial balance:

	A/c	Budget
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Analysis	Current	Deposit	Gratuity	Grand Total	remaining
001. Balance b/fwd	908.47	30406.95	2426.00	33741.42	
002. Transfer	646.84	-1000.00	353.16		
01. Precept	15570.00			15570.00	
02. Worth Exploring Grants	9415			9415	
04. Bank Interest Business Base Rate		17.46		17.46	
06. VAT repayment	2233.06			2233.06	
08. Rent Allotment Holders	379.00			379.00	
09. Bank Interest - Gratuity Account			0.93	0.93	
10. Allotments Grant	449.00			449.00	
119. PAYE & NIC	-1030.36			-1030.36	
120. Clerk's monthly salary	-8625.88			-8625.88	£1,314.12
121. Subscriptions	-866.00			-866.00	£24.00
122. Insurance	-492.89			-492.89	£12.11
123. Audit Fee	-290.00			-290.00	
124. Room Hire	-206.00			-206.00	£114.00
125. Stationery & printing	-577.89			-577.89	£277.90
126. Postage	-49.35			-49.35	£0.65
128. Christmas Lights	-56.96			-56.96	£1,282.53
129. Travel & subsistence	-80.14			-80.14	£69.96
130. Grants via Participatory Budgeting	-820.00			-820.00	£180.00
131. Allotments	-172.22			-172.22	
133. Contingency Fund	-768.05			-768.05	£566.20
134. Reserves	-475.00			-475.00	
135. Mobile phone	-287.88			-287.88	
136. Worth Exploring	-12371.08			-12371.08	
137. Section 137	-17.00			-17.00	
138. Training	-152.80			-152.80	£111.00
139. Outreach	-375.00			-375.00	
141. New printer	-89.00			-89.00	
142. Contribution towards the 812 service	-250.00			-250.00	
143. Telephone Kiosks	-243.98			-243.98	
144. Use of David Pearson & Associates premises	-275.00			-275.00	
Grand Total	£1,028.89	£29,424.41	£2,780.09	£33,233.39	

213/14. Minor items and items for the next agenda

Minor items:

- a) Agreed that Cllr Cameron contact a member of the Straw Race Committee to ensure this year's Race has a suitable starting point.
- b) Cllr Hopkinson confirmed that the football pitch had been re-spike earlier during the day.
- c) Cllr Jones confirmed that the path in the Recreation Ground would be widened next week.
- d) Cllr Hindley suggested that the Clerk should pass on the Parish Council's congratulations to David Pearson on being appointed a Deputy Lieutenant for West Yorkshire, agreed nem con.
- e) Cllr Cameron suggested that Mr Pearson may wish to attend this year's Annual Parish Meeting in his number 1 ceremonial uniform to give a short presentation on his Deputy Lieutenant's duties, agreed nem con. The Clerk to formally invite Mr Pearson.

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- f) Cllr Cameron confirmed that the next meeting to discuss the future of Haworth Fire Station would be held on 24th April.

214/14. To note the date and time of the next meeting

- Monthly meeting on Wednesday 9th April 2014 at 7.30 p.m.

The Chairman closed the meeting at 21:09 p.m.

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