

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 14TH AUGUST 2013 AT OXENHOPE METHODIST CHURCH,
COMMENCING
AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr David Ashcroft
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Reg Hindley
Cllr Derrick Hopkinson

In attendance: One member of the public

73/13. Apologies consented to

Cllr Jones (family commitments)

74/13. No disclosures of Interest

75/13. No applications for dispensation had been received

76/13. No Guest Speakers

77/13. Minutes of meetings

The minutes of the Parish Council meetings held on 10 th & 24 th July were proposed as a correct record by Cllr Hindley and were signed by the Chairman.
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No matters arising

The August Outstanding Issues Report was duly noted.
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Matters arising:

Agreed that the entry referring to the Harry Lane and Mill Lane split highway sign should now be removed.

78/13. Public question time

No matters raised.

79/13. Housing Associations

Resolved: That the matter be deferred until a response had been received from Bradford Council confirming which Housing Associations operate in Oxenhope.

80/13. Planning

13/02963/FUL - Conversion of church to a single dwelling including the demolition of soil latrines, the insertion of two windows and the provision of access and parking to the south west elevation (rear) of the building at Hawksbridge Baptist Chapel Hawksbridge Lane. The Parish Council raised no objections.

To note the following decisions:

Planning permission granted - 13/01161/HOU - Construction of extension over existing garage and extension to hall to form bedroom at 2 Cross Farm Court

Planning permission granted - 13/01222/FUL - First floor extension over single storey structure to form holiday cottage at Shaw Top Barn Shaw Lane

Planning permission granted - 13/01406/FUL - Retrospective conversion of chapel to 3 dwellings at Horkinstone House Sykes Lane

Planning permission granted - 13/01487/FUL - Resurfacing and extension of existing horse paddock to create a new ménage at 14 Moorside Lane

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Planning permission granted - 13/02158/FUL - Extension to existing storage tank at Old Oxenhope Farm Old Oxenhope Lane
Planning permission refused - 13/01423/FUL - Construction of replacement pigeon lofts building at land at Hebden Bridge Road (grid ref: 402827 434490)
Planning permission refused - 13/01708/HOU - Installation of 13 photovoltaic solar panels at Egypt House Isle Lane

81/13. Marsh Common

Resolved: To note the July Safety Inspection Report.

82/13. Correspondence

Resolved:

- a) To note the e-mail dated 23rd July received from LDF Consultation re the Parish Council's representation on 13th August 2012 regarding Ilkley's Neighbourhood Area Application. It was agreed that the Clerk resubmits the Parish Council's original e-mail supporting Ilkley's Neighbourhood Area Application.
- b) To note the e-mail dated 25th July received from Integreat PLUS re an Oxenhope Neighbourhood Plan. It was agreed that the Clerk responds enquiring how Parish Council the size of Oxenhope raises the required funds.
- c) To note the e-mail dated 23rd July received from Noreen Akhtar re Ward Funding. It was agreed that Clerk indicates to the Worth Valley Ward Councillors the Parish Council's interest in applying for Ward Funding for the new Keighley Road allotment site.
- d) To note the e-mail dated 24th July received from YLCA re revised pay scales under the National Agreement.
- e) To note the e-mail dated 30th July received from Kathryn Jones re the Oxenhope boundary map.
- f) To note the e-mails dated July 2013 received from a concerned parishioner re removal of trees at land south west of 22 Denholme Road. It was agreed that no further action be taken by the Parish Council as the Parish Council had only recently written to Julian Jackson regarding outstanding enforcement cases in Oxenhope.

83/13. Reports

Resolved: To receive the following reports:

- a) Le Tour de France. Cllr Ashcroft confirmed that he would give a full update at the September monthly meeting.
- b) Oxenhope School Governors. Cllr Ashcroft confirmed that building work was being undertaken at the School during the summer school holidays and that he would be able to provide a further update at the September monthly meeting.
- c) Allotments. Cllr Hopkinson reported that the Skipton Building Society funding bid had been unsuccessful as the funders had implied that such funding was the responsibility of the local council. The Clerk was requested to investigate the basis on which the Parish Council receives grant funding from Bradford Council for its existing allotment plots and whether this would be increased when the Keighley Road site was fully operational.
- d) WVJTC. Cllr Cameron confirmed that he had nothing to report.
- e) Oxenhope Youth Club. Cllr Cusdin confirmed that as the Youth Club was in summer recess there was nothing to report.
- f) Rights of Way. Cllr Hindley confirmed that he had nothing to report.
- g) Oxenhope Community Centre. Cllr Maw confirmed that new surface water drains had been laid which had been paid for by last year's Worth Valley Ward Funding. The required ten letters of support had been submitted to WREN and that the outcome of the WREN funding bid should be known in November.

84/13. Financial Matters

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Resolved:

a) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Haworth, Cross Roads & Stanbury Parish Council	101043	£6.60	22 x A4 laminates for Oxenhope Fete
YLCA	101044	£20.55	40 copies of A Guide to Neighbourhood Planning
Orange	Direct Debit	£27.54	Mobile phone charges from 17 th July to 16 th August
Gratuity Account	Transfer	£29.14	Monthly transfer
Elaine Pearson	Standing Order	£713.54	Monthly salary

b) To note the following trial balance:

Analysis	A/c				Grand Total	Budget remaining
	Current	Deposit	Gratuity			
001. Balance b/fwd	908.47	30406.95	2426.00		33741.42	
002. Transfer	-5645.70	5500.00	145.70			
01. Precept	15570.00				15570.00	
04. Bank Interest Business Base Rate		4.56			4.56	
08. Rent Allotment Holders	349.00				349.00	
09. Bank Interest - Gratuity Account			0.3		0.3	
119. PAYE & NIC	-246.93				-246.93	
120. Clerk's monthly salary	-3567.70				-3567.70	£6,372.30
121. Subscriptions	-502.00				-502.00	£388.00
122. Insurance	-492.89				-492.89	£12.11
124. Room Hire	-84.00				-84.00	£236.00
125. Stationery & printing	-70.64				-70.64	£729.36
126. Postage	-18.8				-18.8	£31.20
128. Christmas Lights	-56.96				-56.96	£1,273.04
129. Travel & subsistence	-13.80				-13.80	£136.30
131. Allotments	-28.11				-28.11	
133. Contingency Fund	-277.05				-277.05	£654.45
135. Mobile phone	-114.65				-114.65	
136. Worth Exploring	-4800				-4800	
138. Training	-82.80				-82.80	£181.00
141. New printer	-89				-89	
142. Contribution towards the 812 service	-250				-250	
143. Telephone Kiosks	-280.98				-280.98	-£36.97
146. Oxenhope Fete						
Grand Total	£205.46	£35,911.51	£2,572.00		£38,688.97	

85/13. Minor items and items for the next agendaMinor items:

- Agreed that the Parish Council's article for the next edition of Outreach should include Cllr Cameron's Facebook article re allotments, consultation details re the Parish Council's Neighbourhood Area Application and Cllr Ashcroft's update re Le Tour de France 2014.
- Agreed that the Clerk should investigate the funding sources as suggested at the recent SLCC Conference for Oxenhope's Neighbourhood Plan.
- Agreed that Cllr Cameron should investigate what emergency plans currently exist for Oxenhope, such as designated landing areas for the Yorkshire Air Ambulance.

86/13. To note the date and time of the next meetingSIGNED 11th September 2013

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- Monthly meeting on Wednesday 11th September 2013 at 7.30 p.m.

The Chairman closed the meeting at 20:15 p.m.

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