



OXENHOPE PARISH COUNCIL

Signed: *Janet Foster* 3rd November 2017
Mrs Janet Foster, Clerk to the Parish Council
Tel No.: 07972717058
E-mail: clerk@oxenhopeparishcouncil.gov.uk

**You are summoned to attend the monthly meeting of Oxenhope Parish Council
to be held at 7:30 p.m. on Wednesday 8th November 2017
at Oxenhope Methodist Church, Oxenhope.**

AGENDA

93/17 Apologies

To note any apologies offered and approve reasons for absence.

94/17 Disclosures of Interest

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

95/17 Applications for a Dispensation

To grant, or otherwise, the applications as received by the Clerk within one clear day of the council meeting.

96/17 Minutes of Meetings (previously circulated to Members)

- a) To confirm the minutes of the Parish Council's monthly meeting held on 11th October 2017 as a true and correct record.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the November Outstanding Issues Report (Appendix 1) and decide further action where necessary.

97/17 Public Question Time

To welcome members of the public and to receive their representations.

98/17 Guest Speakers

- a) PCSO Helen Wynn-Evans.
- b) Worth Valley Ward Councillors.
- c) John Parkin, Headteacher at Oxenhope School.

99/17 Planning

To consider and decide upon the following planning applications: -

- a) **17/05622/HOU** Building of stone log store to front of house at Wood View Back, Leeming, BD22 9NL
- b) **17/05838/FUL** Amendments to design of house approved under application 16/06569/FUL at 14 Cross Lane Oxenhope BD22 9LE.

100/17 Safety Inspection Reports for Allotments and Marsh Common (Appendix 2)

To note the reports for the Allotments and Marsh Common.

101/17 Rose Garden Draft Lease and Official Notice of Disposal (Appendix 3)

To authorise, or otherwise, proceeding with asset transfer on basis of draft lease from Bradford Council (see Appendix 3). Note this involves the Parish Council taking on responsibility for emptying litterbins.

102/17 Correspondence (Appendix 4)

To consider the following new correspondence received and to decide action where necessary:

- a) Minutes from the Liaison Meeting between Bradford Council and Local Councils held on 26th September 2017.
- b) Email from Cllr Ashcroft about road works on Station Road
- c) Email from Cllr Ashcroft about parking problems in connection with beer festival at KWVR
- d) Email from J.A. Scholefield, CBMDC about Oxenhope Bowling Club
- e) Email from a resident expressing concerns about an ash tree
- f) Email from Pixsy Case Management about photo used on Oxenhope website

103/17 Ovenden Moor Wind Farm grants (Appendix 5)

To authorise or otherwise the Clerk, Chair and Cllr McManus to complete a funding application, referencing the newly established Rose Garden Sub-Committee and setting out proposals for a 3 year programme of improvement, seeking support up to £10,000 per annum.

104/17 Allotment – Tenancy Agreement (Appendix 6) and proposed fees from January 2019 (Appendix 7)

To authorise or otherwise the revised allotment tenancy agreement and fees from January 2019.

105/17 Proposed dates for meetings 2018 (Appendix 8)

To authorise, or otherwise, the proposed dates for meetings in 2018.

106/17 Financial Matters

- a) To authorise, or otherwise, expenditure of up to £3,750 by Integreat on the NDP, to be fully funded by the grant from Groundwork.
- b) To authorise, or otherwise, expenditure of £523.50 for 1½ days of website development, updating and training in relation to NDP, to be undertaken by Digital Nomads. Work includes development of an online document repository and additional NDP pages and content. Note this is partly funded by the grant from Groundwork. Cost to Oxenhope Parish Council is £162.
- c) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
H3G (Three)	Direct Debit	£12.68	Phone (£2.68 additional charge relates to phone call to Npower on 0845 number)
Jacob Mitchell	101264	£160.00	Stone for allotment path
Peter McManus	101265	£266.40	Payment for work on Rose Garden by Victor Blackman £150 and supplies from Nelsons £116.40
Green Hill Landscapes Ltd.	101266	£144.00	Treatment of Japanese Knotweed on Marsh Common

- d) To note the following payments previously authorised:
Clerk's salary and home working allowance (01.11.17– 31.11.17)
- d) To note the bank reconciliation and budget: (Appendix 9)

107/17 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

108/17 To note the date and time of the next meeting

The next monthly meeting will be on Wednesday 13th December 2017 at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME