



OXENHOPE PARISH COUNCIL

Signed: *Janet Foster* 8th December 2017
Mrs Janet Foster, Clerk to the Parish Council
Tel No.: 07972717058
E-mail: clerk@oxenhopeparishcouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Parish Council to be held at 7:30 p.m. on Wednesday 13th December 2017 at Oxenhope Methodist Church, Oxenhope.

AGENDA

109/17 Apologies

To note any apologies offered and approve reasons for absence.

110/17 Disclosures of Interest

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

111/17 Applications for a Dispensation

To grant, or otherwise, the applications as received by the Clerk within one clear day of the council meeting.

112/17 Minutes of Meetings (previously circulated to Members)

- a) To confirm the minutes of the Parish Council's monthly meeting held on 8th November 2017 as a true and correct record.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the December Outstanding Issues Report (Appendix 1) and decide further action where necessary.

113/17 Public Question Time

To welcome members of the public and to receive their representations.

114/17 Guest Speakers

- a) Police.
- b) Worth Valley Ward Councillors.
- c) John Parkin, Headteacher at Oxenhope School.

115/17 Planning

To consider and decide upon the following planning applications: -

- a) **17/06062/FUL** Construction of detached dwelling at Brent Villa, Upper Town, Oxenhope BD22 9LL
- b) **17/06026/CLE** Certificate of lawfulness for existing use as two residential dwellings at Middle Isle Farm And Cottage, Isle Lane, Oxenhope BD22 9QA
- c) **17/06243** Garden landscaping and building of a raised decking to the side of property at 6 Perseverance Fold, Oxenhope BD22 9HN
- d) **17/06352/CLP** Single storey rear extension in compliance with permitted developments dimensions at Lower Town Farm 2 Yate Lane, Oxenhope BD22 9HL
- e) **17/06413/HOU** Removal of conservatory and construction of single storey extension at 3 Moorhouse Court, Oxenhope BD22 9SF
- f) **17/06069/PNH** Construction of single storey rear extension at 3 Crossfield Gardens, Oxenhope BD22 9DZ
- g) **17/06525/FUL** Construction of agricultural building on land at Hebden Bridge Road, Oxenhope BD22 9QE

h) **17/06500/HOU** Single storey extension along the frontage of 1 & 3 Back Leeming at 1 Back Leeming Oxenhope BD22 9NL

116/17 Safety Inspection Reports for Allotments and Marsh Common (Appendix 2)

To note the reports for the Allotments and Marsh Common.

117/17 Rose Garden Report

To have a verbal update on the Wind Farm grant application. To consider and decide on action in relation to lease or purchase of Rose Garden. See Appendix 3 for information from Chris Pilkington, YLCA and email from Tom Harte, Bradford MDC.

118/17 Youth Club

To receive an update on the Youth Club.

119/17 Safeguarding Policy

To authorise, or otherwise, the proposed Safeguarding Policy (Appendix 4).

120/17 General Data Protection Regulation (GDPR)

To note that the Parish Council will have additional responsibilities under the General Data Protection Regulation (GDPR) which will take effect from 25 May 2018. To receive a short update from the Chair on implications and plans to prepare for compliance.

121/17 Correspondence (Appendix 5)

To consider the following new correspondence received and to decide action where necessary:

- a) Report from Oxenhope Pre-School on use of Participatory Budget grant.
- b) Email from Judith Kirk, Deputy Director, Education, Employment and Skills, Bradford MDC on Special Education Needs and Disability (SEND) places consultation.
- c) Email from Stewart Pedley about vehicle speed activation sign.

122/17 Financial Matters

- a) To authorise, or otherwise, the first draft of the 2018/19 budget (Appendix 6).
- b) To authorise, or otherwise, expenditure on a replacement permanent Christmas tree at a cost of £279 plus VAT (Total £334.80).
- c) To authorise, or otherwise, expenditure of £128 for annual membership of the Society of Local Council Clerks (SLCC).
- d) To authorise, or otherwise, subscription to the Livedrive Back Up Storage Service, to provide a secure, UK based back up service for the Clerk's MacBook. Subscription to a Personal Plan with unlimited storage for 1 computer will cost £5 per month.
- e) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
H3G (Three)	D' Debit	£10.00	Phone
MWT	101267	£300.00	Electrical supply – Christmas lights
Digital Nomads	101268	£628.20	Work on website for NDP and training on Website and Facebook
Cllr McManus	101269	£100.00	Invoice from V. Blackman for fixing Christmas lights
MK Illumination U Ltd.	101270	£33.63	Connector and splitter for Christmas lights

Cllr Eastwood	101271	£43.36	Signs and safety fencing for Christmas lights
Yorkshire Water	101272	£31.49	Water for allotments to 01/12/17
Janet Foster	101273	£59.94 £114.75 £174.69	Expenses Mileage Total

- e) To note the following payments previously authorised:
Clerk's salary and home working allowance (01.12.17 – 31.12.17)
- f) To note the bank reconciliation and budget: (Appendix 7).

122/17 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

123/17 To note the date and time of the next meeting

The next monthly meeting will be on Wednesday 10th January 2018 at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME