



# **OXENHOPE PARISH COUNCIL**

Signed: *Janet Foster* 5<sup>th</sup> January 2018  
Mrs Janet Foster, Clerk to the Parish Council  
Tel No.: 07972717058  
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**You are summoned to attend the monthly meeting of Oxenhope Parish Council to be held at 7:30 p.m. on Wednesday 10<sup>th</sup> January 2018 at Oxenhope Methodist Church, Oxenhope.**

## **AGENDA**

**01/18 Apologies**

To note any apologies offered and approve reasons for absence.

**02/18 Disclosures of Interest**

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

**03/18 Applications for a Dispensation**

To grant, or otherwise, the applications as received by the Clerk within one clear day of the council meeting.

**04/18 Minutes of Meetings (previously circulated to Members)**

- a) To confirm the minutes of the Parish Council's monthly meeting held on 13<sup>th</sup> December 2017 as a true and correct record.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the January Outstanding Issues Report (Appendix 1) and decide further action where necessary.

**05/18 Public Question Time**

To welcome members of the public and to receive their representations.

**06/18 Guest Speakers**

- a) Police.
- b) Worth Valley Ward Councillors.
- c) John Parkin, Headteacher at Oxenhope School.

**07/18 Tour de Yorkshire 2018**

To consider proposals from Cllr Brown and discuss events in Oxenhope for the Tour de Yorkshire.

**08/18 Planning**

To consider and decide upon the following planning applications: -

- a) **17/06348/FUL** Conversion of barn to 2 No 2 bedroom cottages at Hanging Gate Farm, Hanging Gate Lane, Oxenhope BD22 9RJ
- b) **16/03574/SUB01** Submission of details required by conditions 2 and 4 of planning permission 16/03574/FUL at Ellarbank, Back Leeming, Oxenhope BD22 9NN
- c) **17/06753/HOU** Two storey extension to front and single storey rear and side extensions at 4 Crossfield Road Oxenhope BD22 9SD
- d) **17/06908/OUT** Demolition of existing buildings and construction of terrace of 3 dwellings at premises adjoining West Shaw Farm West Shaw Lane Oxenhope BD22 9QR .
- e) **17/06953/FUL** Temporary permission to site portable cabin (two year period) at Rail 403270 435464 Moorhouse Court Oxenhope

**09/18 Safety Inspection Reports for Allotments and Marsh Common (Appendix 2)**

To note the reports for the Allotments and Marsh Common.

**10/18 Rose Garden**

To receive an update on the Ovenden Wind Farm Grant application.

**11/18 Correspondence (Appendix 3)**

To consider the following new correspondence received and to decide action where necessary:

- a) Emails to and from Stewart Pedley, Bradford MDC about the Vehicle Activated Sign (VAS) on Station Road
- b) Email from Kevin Campbell-Wright about Perseverance Fold
- c) Email to and from Peter Biedukiewicz about sending out Precept information
- d) Email from Andrew Marshall, Bradford MDC about Green Belt Review Methodology
- e) Email from Cllr Poulsen about re-instating bus route between Keighley and Halifax

**12/18 Financial Matters**

- a) To authorise, or otherwise, the final draft of the 2018/19 budget (Appendix 4)
- b) To authorise, or otherwise, expenditure of £1,100 (£1,320 including VAT) for the removal of shrubs and trees (other than cherry trees from the Rose Garden). See quote from Keighley Tree Services Appendix 5.
- c) To authorise, or otherwise, expenditure of £277.50 to AWB Charlesworth Limited to review the Head of Terms for the proposed lease from Bradford MDC for the lease of the Rose Garden.
- d) To authorise, or otherwise, (following legal advice) a maximum payment of £250 to Pixsy Case Management to resolve the claim for copyright infringement.
- e) To authorise, or otherwise, the transfer of £5,000 from the business reserve account to the current account.
- f) To authorise the following accounts for payment:

<b>Payee</b>	<b>Cheque no.</b>	<b>Amount</b>	<b>Description</b>
H3G (Three)	Direct Debit	<b>£10.00</b>	Phone
SLCC	101274	<b>£128.00</b>	Annual membership of the Society of Local Council Clerks
HMRC	101275	<b>£487.30</b>	PAYE and employer NI payments for October to December 2017
Ken Eastwood	101276	<b>£7.21</b>	VAT element of Screwfix invoice missed from payment made in December 2017

- g) To note the following payments previously authorised:

Clerk's salary and home working allowance (01.01.18 - 31.01.18)

- h) To note the bank reconciliation and budget: (Appendix 6).

**13/18 Minor items and items for next agenda**

To discuss minor items and to note items for the next agenda.

**14/18 To note the date and time of the next meeting**

The next monthly meeting will be on Wednesday 14<sup>th</sup> February 2018 at 7.30 p.m.

**THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME**