



OXENHOPE PARISH COUNCIL

Signed: *Janet Foster* 6th June 2018
Mrs Janet Foster, Clerk to the Parish Council
Tel No.: 07972717058
E-mail: clerk@oxenhopeparishcouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Parish Council to be held at 7:30 p.m. on Wednesday 13th June 2018 at Oxenhope Methodist Church, Oxenhope.

AGENDA

94/18 Apologies

To note any apologies offered and approve reasons for absence.

95/18 Disclosures of Interest

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

96/18 Applications for a Dispensation

To grant, or otherwise, the applications as received by the Clerk.

97/18 Minutes of Meetings (previously circulated to Members)

- a) To confirm the minutes of the Parish Council's monthly meeting held 9th May 2018 and the extraordinary meeting held on 23rd May 2018 as a true and correct records, subject to the following amendment to minutes 79/18 c):

Cllr Harrop explained that she had had a conversation with Mr. Kevin Whitaker from Bradford Council Highways to discuss the road surface on Denholmegate Road near Charles Court. She had also had a site meeting with Mr. Andrew Hargreaves, Senior Engineer, Bradford Council Highways.

- b) To discuss any matters arising from the minutes.
c) To receive information on the June Outstanding Issues Report (Appendix 1) and decide further action where necessary.

98/18 Public Question Time

To welcome members of the public and to receive their representations.

99/18 Guest Speakers

- a) Police
b) Worth Valley Ward Councillor
c) John Parkin, Headteacher at Oxenhope CofE School

100/80 Planning

To consider and decide upon the following planning applications

- a) **18/01880/CLP** Single storey rear extension at Keepers Lodge, Hebden Bridge Road, Oxenhope, BD22 9QQ

- b) **18/01764/CLL** Replacement windows at 8 - 10 Hill House Lane, Oxenhope, BD22 9JH
- c) **18/02032/HOU** Two storey side extension at Thornton Moor Reservoir House, Thornton Moor Road, Oxenhope, BD22 9SP
- d) **17/06489/MAF** Conversion of former mill into seven residential units and construction of five new dwellings: RE-CONSULTATION: REVISED PROPOSALS RECEIVED 16 MAY 2018 (REDUCTION IN NEW-BUILD FROM 10 TO 5) at Brooks Meeting Mill, West Shaw Lane, Oxenhope BD22 9QS
- e) **18/02079/HOU** Ground floor extension at West View, Upper Town, Oxenhope BD22 9LN

101/80 Safety Inspection Reports for Allotments and Marsh Common (Appendix 2)

To note the reports for the Allotments and Marsh Common

102/80 Correspondence - New (Appendix 3)

To consider the following new correspondence received and to decide action where necessary:

- a) Consultation paper from Yorkshire Local Councils Association (YLCA) on Unauthorised Development and Encampments
- b) Email from Bradford Council about Station Road – clearing arch under bridge and re-instatement of weir
- c) Email re Bridge on Mill Lane / Harry Lane
- d) Email from YLCA about Strategic Plan for NALC
- e) Email from Big Ideas about First World War commemoration programmes
- f) YLCA Training Programme July to November 2018
- g) Email from Secretary Oxenhope Millennium Trust about suggest relocation of Oxenhope Co-op

103/80 Correspondence – Response sent (Appendix 4)

To note the correspondence where response already sent:

- a) Emails to residents concerning the Rose Garden
- b) Email about attempted burglary

104/80 Neighbourhood Development Plan (NDP) update (Appendix 5)

To note the NDP report.

105/18 Standing Orders (update)

To authorise, or otherwise, the removal of the following paragraph from the Standing Orders approved at the May 2018 Parish Council meeting, as it is no longer a requirement:

“The Council shall appoint a Data Protection Officer.”

106/18 Financial Matters

- a) To authorise, or otherwise, expenditure of up to £650 for fence repairs at the allotments.
- b) To authorise, or otherwise, expenditure of £45 for Cllr Faulkner to attend the “Developing your Skills as a Councillor” course on 25th July.

- c) To authorise, or otherwise, Cllr Goulding to be a signatory on the bank account (along with the current bank signatories, Cllr Eastwood, Cllr Harrop and Cllr Maw).
- d) To authorise, or otherwise, the following accounts for payment:

Payee	Cheque No.	Amount	Description
H3G (Three)	Direct Debit	£10.00	Phone
Russell Brown	101294	£500.00	Tour de Yorkshire Community Art Day
Oxenhope Methodist Church	101295	£72.00	Hire of Methodist Church January to March 2018
Digital Nomads	101296	£112.80	Encrypted USB drive for Clerk
Npower	101297	£73.25	Electricity Christmas lights

- d) To note the following payments previously authorized: - Clerk's salary and home working allowance (01.06.18 - 30.06.18)
- e) To note the budget and bank reconciliation for 2018/19 **(Appendix 6)**.

107/18 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

108/18 To note the date and time of the next meeting

The next monthly meeting will be on Wednesday 11th July 2018 at 7.30 p.m.

109/18 Staffing Committee Minutes (Appendix 7)

The public and press will be excluded from the meeting for this item.
To authorise, or otherwise, the recommendations of the staffing committee meeting held on 9th May 2018.

110/18 Financial Matters – Staffing

To authorise, or otherwise, the financial recommendations from the staffing committee amounting to an increase in staffing costs of £500 in 2018/19.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME