



OXENHOPE PARISH COUNCIL

Signed: *Janet Foster* 6th July 2018
Mrs Janet Foster, Clerk to the Parish Council
Tel No.: 07972717058
E-mail: clerk@oxenhopeparishcouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Parish Council to be held at 5.00 p.m. on Wednesday 11th July 2018 at Oxenhope Methodist Church, Oxenhope.

AGENDA

112/18 Apologies

To note any apologies offered and approve reasons for absence.

113/18 Disclosures of Interest

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

114/18 Applications for a Dispensation

To grant, or otherwise, the applications as received by the Clerk.

115/18 Minutes of Meetings (previously circulated to Members)

- a) To confirm the minutes of the Parish Council's monthly meeting held on 13th June 2018 as a true and correct record.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the July Outstanding Issues Report (Appendix 1) and decide further action where necessary.

116/18 Public Question Time

To welcome members of the public and to receive their representations.

117/18 Guest Speakers

- a) Police
- b) Worth Valley Ward Councillors
- c) John Parkin, Headteacher at Oxenhope CofE School
- d) Nick Milsom, Aire Rivers Trust

118/80 Planning

To consider and decide upon the following planning applications

- a) **18/01900/HOU** Part demolition and construction of a two storey extension with associated works at Lower Bank Nook Farm, Denholme Road, Oxenhope BD22 9SJ.
- b) **18/02327/FUL** Conversion of self catering accommodation into nine dwellings at Westfield Lodge, Moorside Lane, Oxenhope BD22 9RH.

- c) **18/02724/HOU** Construction of side and rear extensions with porch. Demolition of existing garage and replacement with new outbuilding at Well Cottage, Black Moor Road, Oxenhope BD22 9SR.
- d) **18/02619/FUL** Agricultural Building at Saddlers Farm Upper Marsh Lane Oxenhope BD22 9RH

119/18 Consultee Comments on Planning Applications

To decide how the Parish Council should report planning application responses to Bradford Council.

120/18 Safety Inspection Report for the Allotments (Appendix 2)

To note the report for the Allotments.

121/18 Correspondence (Appendix 3)

To consider the following new correspondence received and to decide action where necessary:

- a) Email from Dave Melling, Bradford MDC, about the Leader programme of grants for rural businesses
- b) Email from PC Irving about Police Camps
- c) Email from Marie Copley, Bradford MDC, about Oxenhope Street Surgery on Monday July 23rd.
- d) Email from Bradford MDC about care on moorlands during heat wave
- e) Email from Bradford MDC about advice in the heat wave

122/18 Rose Garden (Appendix 4)

To note the draft minutes of the Friends of the Rose Garden Committee meeting held on 4th July 2018.

123/18 Neighbourhood Development Plan (NDP) update

To receive a verbal update on NDP from Cllr McManus.

124/18 Section 106 Agreements (Appendix 5)

To note the information on Section 106 agreements.

125/18 Financial Matters

- a) To authorise, or otherwise, expenditure of £395 to deal with pest control at the allotments
- b) To authorise, or otherwise, the following accounts for payment:

Payee	Cheque No.	Amount	Description
H3G (Three)	Direct Debit	£10.00	Phone
Information Commissioner's Office	Direct Debit	£35.00	Data Protection Fee
HMRC	101298	£11.59	Class 1A Employer National Insurance Contribution on home working benefit

HMRC	101299	£524.81	PAYE and employer NI April to June
Digital Nomads	101300	£539.88	Annual hosting and maintenance, domain name registration (oxenhopeparishcouncil.gov.uk and oxenhope.org.uk) and 9 domain mail boxes
YLCA	101301	£45.00	Developing Your Skills as a Councillor course (Cllr Faulkner)
Gardenius Nursery	101302	£330.00	Picea Abis Christmas tree
Janet Foster	101303	£141.71	Expenditure
		£51.75	Mileage
		£86.73	Back pay
		£280.19	Total

- d) To note the following payments previously authorized: -
Clerk's salary and home working allowance (01.07.18 - 31.07.18)
- e) To note the budget and bank reconciliation for 2018/19 (Appendix 6).

126/18 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

127/18 To note the date and time of the next meeting

The next monthly meeting will be on Wednesday 8th August 2018 at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME