

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL
HELD ON WEDNESDAY 11TH JULY 2018 AT OXENHOPE METHODIST
CHURCH, COMMENCING AT 5:00 PM**

Present: Cllr Ken Eastwood (Chair)
Cllr Joyce Harrop
Cllr Peter McManus
Cllr Tony Maw

In attendance: Worth Valley Councillor Russell Brown
Worth Valley Councillor Chris Herd
PCSO Joanne Ollershaw

112/18 Apologies for absence and Approval of Reasons for Absence

Apologies for absence have been received from Cllrs Ashcroft, Faulkner Goulding and Hopkinson. The reasons for absence were approved.

113/18 Disclosures of Interest

None.

114/18 Applications for a Dispensation

None.

115/18 Minutes of Meetings (previously circulated to Members)

- a) The minutes of the Parish Council's monthly meeting held on 13th June 2018 were approved as a true and correct record.
- b) There were no matters arising from the minutes.
- c) In relation to the July Outstanding Issues Report it was resolved:

Following further work by Cllr Eastwood on the Emergency Plan, the Clerk is to update contact details in the plan.

The Clerk was asked to follow up with Cllr Ashcroft about representation on the School Governing Body and Safeguarding training.

The Clerk is to investigate funding source for additional defibrillators.

The Friends of the Rose Garden will be asked to look at making a bid for Lottery funding under the Awards for All scheme.

116/18 Presentation on Aire Rivers Trust (ART)

Nick Milsom from the Aire Rivers Trust gave a presentation on the work of the Trust. He started by saying the Trust had been set up in 2011, with the aim to develop projects, which would re-ignite interest in the river, improve water quality and help with flood prevention.

He gave a brief overview of the Aire, from its source at Malham to Airymyn where it joins the Ouse.

The Trust is working on several projects at the moment including:

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- removing barriers to fish migration, with the particular aim of getting salmon back in the Aire
- working with landowners in the upper Aire
- encouraging tree planting
- working with the Environment Agency on natural flood management
- setting up Friends' Groups to encourage river stewardship and increase community involvement
- continuing with the clean up after the December 2015 flood (particular issue now is the larger items, including washing machines, that need cleaning away)

He then asked for questions from Councillors. Cllr Eastwood explained about the new Friends of the Rose Garden group and stated the problem was access to water. It was queried if it would be possible to get water from Leeming Water.

Cllr Harrop mentioned the Horseshoe Dam, which Cllr McManus explained is owned by the Crown as the company that owned it had gone into liquidation. He queried if ART could help with the management of the Dam.

Cllr Eastwood then talked about the Millennium Green. He offered to show Nick Milsom round the Green. He also stated the annual village fete could be a good place to promote the work of ART in the future.

Nick Milsom was thanked for his presentation and left the meeting.

117/18 Public Question Time

No members of the public were present.

118/18 Guest Speakers

a) Police

PCSO Joanne Ollenshaw gave a report on Police activity. She stated there had been no arrests during the previous month, but there had been a theft of a laptop from the back seat of a car.

She reported that the Straw Race had been well organised and there were no problems.

In terms of the assault on recreation ground, she stated the parents were fully aware of the investigation.

Cllr Harrop asked about a car in the village, which had a sign saying that the vehicle was untaxed. PCSO Ollenshaw said Bradford Council would have done this.

Cllr Eastwood asked if any more traffic officers had been deployed in the village, as this had been mentioned at the last Parish Council meeting. PCSO said she did not know if more officers have been in the area.

There was a question about the use of speed guns and PCSO Ollenshaw said the best approach is to try and involve children as this generally got a more positive response. She said she would contact the school and see if it

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could be done before school breaks up for the summer holidays, but if this was not possible she would try and arrange it in the autumn term. Station Road and Hebden Bridge Road were mentioned as possible locations.

Cllr Eastwood asked about more evening patrols. PCSO Ollenshaw encouraged anyone with concerns to get in touch as the number of calls affect where are resources are targeted. She suggested using the web chat service as the 101 number sometimes has problems with response times.

Cllr Herd mentioned the disturbance the previous Saturday evening on Shaw Lane, involving youngsters making a bonfire, swearing and using drugs. He said he had the names of five people who had reportedly been involved and agreed to pass these on to PCSO Ollenshaw.

Cllr Eastwood then mentioned the problems that had been reported by the Social Club on Straw Race day. The Club had closed early due to people openly taking drugs in the car park.

PCSO Ollenshaw was thanked for her contribution and left the meeting.

b) Worth Valley Ward Councillors

Cllr Brown said his report really followed on from the presentation by Nick Milsom. He stressed the importance of getting children involved with Science, Technology, Engineering and Maths (STEM) projects. He said a Government minister was due to visit the area to look at STEM projects and invited any Parish Councillor interested in STEM and particularly ecological projects to come once the meeting date is known.

Following on from the success of the Tour de Yorkshire, he is also looking at projects working with different communities, for example people not able to get out, Men in Sheds and people with mental health issues. This work would hopefully feed into a funding bid to support more projects. There is also planned publicity, which will follow on from a local TV piece next week.

Cllr Eastwood mentioned a report, which had calculated the value of the Tour de Yorkshire for the local economy.

Cllr Brown then said he was on the Planning Panel, which had considered the planning application for a detached house on Jew Lane (18/01463/FUL). He said the comments from the Parish Council were not mentioned. He had said to the Panel that the Parish Council were in favour of the application. He said that the application did not pass Planning Panel, but may come back. There were five reasons for refusing the application, including loss of green space and loss of trees.

Cllr Eastwood asked about the Area Panel meeting which was considering the parking restrictions by the Station. Cllr Brown said the meeting had been cancelled as no chair had been appointed. He suggested contracting Simon D'Vali at Bradford Council with regard to the small changes to the scheme, previously suggested by the Parish Council.

The Ward Councillors were thanked for their contributions and left the meeting.

- c) John Parkin, Headteacher at Oxenhope CofE School sent his apologies.

118/80 Planning Resolved:

- a) **18/01900/HOU** Part demolition and construction of a two storey extension with associated works at Lower Bank Nook Farm, Denholme Road, Oxenhope BD22 9SJ. The Parish Council supports this application.
- b) **18/02327/FUL** Conversion of self catering accommodation into nine dwellings at Westfield Lodge, Moorside Lane, Oxenhope BD22 9RH.

Cllr McManus pointed out that the buildings are existing ones. As they are used for holiday lets it would be the same class of use. They are timber but could be made into dwellings.

Cllr Eastwood queried how long they had been holiday lets. Cllr McManus stated he did not know but the business had grown.

Cllr Eastwood asked if there would be concerns over the visual impact. Cllr McManus replied it would probably be tidier.

The Parish Council supports this planning application.

- c) **18/02724/HOU** Construction of side and rear extensions with porch. Demolition of existing garage and replacement with new outbuilding at Well Cottage, Black Moor Road, Oxenhope BD22 9SR.

Cllr McManus commented that this application will tidy the site up and pointed out it is only just over the 15% size for permitted development

The Parish Council supports this planning application.

- d) **18/02619/FUL** Agricultural Building at Saddlers Farm Upper Marsh Lane Oxenhope BD22 9RH.

Cllr McManus pointed out that this is an 11 acre site which is currently used for building work stores. It has more buildings than the biggest farm in the village and this would be the fourth building in five years.

The Parish Council objects to this planning application.

119/18 Consultee Comments on Planning Applications

Cllr McManus queried why no comments had been submitted by the Parish Council in relation to a planning application on Jew Lane. The comments by the Parish Council in favour of this application had not been given to the Planning Panel.

Cllr Eastwood explained the current policy, which was to inform Bradford Council if the Parish Council objects to a planning application, giving reasons for the objections. If the Parish Council does not object, then currently no comments are made.

Cllr McManus said he would prefer minuted comments to be submitted to Bradford Council, explaining the Parish Council's view both when in favour and when objecting to a planning application. He pointed out that once the Neighbourhood Development Plan (NDP) was approved, all responses to planning applications would need to make reference to the relevant policies in the NDP.

Cllr Eastwood said the Clerk had been in touch with Bradford Council about responses to planning applications. They had replied stating there are no set rules on responses from Parish Councils, but they said it was useful if Parish Councils state if they support a particular application or state they do not have any objections. While this would not guarantee that the view of the Parish Council would prevail, it would allow Bradford Council to address certain aspects if the Parish Council's views were given for all planning applications.

Cllr McManus requested that the minuted comments were given on the consultee comments to Bradford Council. Cllr Eastwood queried about the level of support that might be expressed for a particular application. Cllr Harrop pointed out that any Councillor that had any involvement with an application would have to declare an interest.

Resolved:

For all planning applications the Parish Council will submit a consultee statement to Bradford Council setting out whether the Council is in favour, has no objections or objects to a planning application.

120/18 Safety Inspection Report for the Allotments

Noted.

Cllr Harrop reported that a company had been employed to deal with the pest issue.

121/18 Correspondence

To consider the following new correspondence received and to decide action where necessary:

- a) Email from Dave Melling, Bradford MDC, about the Leader programme of grants for rural businesses. Noted.
- b) Email from PC Irving about Police Camps. Noted.
- c) Email from Marie Copley, Bradford MDC, about Oxenhope Street Surgery on Monday July 23rd. Noted. The flyer has been updated to include the Parish Council.
- d) Email from Bradford MDC about care on moorlands during heat wave. Noted
- e) Email from Bradford MDC about advice in the heat wave. Noted.

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122/18 Rose Garden

The draft minutes of the Friends of the Rose Garden Committee meeting held on 4th July 2018 were noted.

Cllr Eastwood gave a summary of the meeting, which he said had been positive.

The next meeting is on Wednesday 18th July.

123/18 Neighbourhood Development Plan (NDP) update

Cllr McManus reported that he had undertaken a consultation on the first draft of the NDP at the Manorlands Garden Party. He had spoken to over twenty people about the plan. He would also have a stand at the village fete on 14th July.

124/18 Section 106 Agreements

The information on Section 106 agreements was noted.

125/18 Financial Matters**Resolved:**

- a) To authorise expenditure of £395 to deal with pest control at the allotments.
- b) To authorise the following accounts for payment:

Payee	Cheque No.	Amount	Description
H3G (Three)	Direct Debit	£10.00	Phone
Information Commissioner's Office	Direct Debit	£35.00	Data Protection Fee
HMRC	101298	£11.59	Class 1A Employer National Insurance Contribution on home working benefit
HMRC	101299	£524.81	PAYE and employer NI April to June
Digital Nomads	101300	£539.88	Annual hosting and maintenance, domain name registration (oxenhopeparishcouncil.gov.uk and oxenhope.org.uk) and 9 domain mail boxes
YLCA	101301	£45.00	Developing Your Skills as a Councillor course (Cllr Faulkner)
Gardenius Nursery	101302	£330.00	Picea Abis Christmas tree
Janet Foster	101303	£141.71	Expenditure
		£51.75	Mileage
		£86.73	Back pay
		£280.19	Total

- d) To note the following payments previously authorized: -

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- e) Clerk's salary and home working allowance (01.07.18-31.07.18)
To note the budget and bank reconciliation for 2018/19.

126/18 Minor items and items for next agenda

The Clerk mentioned Bradford Council's consultation event "Tell Us What You Think". There will be a consultation at Airedale Shopping Centre, Keighley between 10 a.m. and 7 p.m. on 23rd July

Cllr McManus asked for item on parking, particularly round Muffin Corner and on pavements, to be on the August agenda.

127/18 Date and time of the next meeting

The next monthly meeting will be on Wednesday 8th August 2018 at 7.30 p.m.

The meeting closed at 6.25 p.m.