

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL
HELD ON THURSDAY 4TH APRIL 2019 AT THE MARSH METHODIST CHURCH,
OXENHOPE, COMMENCING AT 7.30 PM**

Present: Cllr Ken Eastwood (Chair)
Cllr Robert Goulding (Vice Chair)
Cllr David Ashcroft
Cllr Karen Faulkner
Cllr Joyce Harrop
Cllr Derrick Hopkinson
Cllr Tony Maw
Cllr Peter McManus

In attendance: Worth Valley Councillor Rebecca Poulsen
Miran Rehman
PCSO Ross Montgomery
Rev. Cat Thatcher
1 member of the public

49/19 Apologies

Apologies for absence have been received from Ward Cllrs Brown and Herd. Alice Bentley has recently taken over as Ward Officer. She is unable to attend this meeting but hopes to attend the May Parish Council meeting.

50/19 Disclosures of Interest

Cllr Eastwood declared an interest in the financial matters.

51/19 Applications for a Dispensation

None.

52/19 Minutes of Meetings (previously circulated to Members)

- a) The minutes of the Parish Council's monthly meeting held on 13th March 2019 were confirmed as a true and correct record.
- b) There were no matters arising from the minutes.
- c) The March Outstanding Issues Report was noted. The Clerk informed the meeting that she has had an email from Chris Farquhar at Bradford Council about safeguarding training.

53/19 Public Question Time

None.

54/19 Guest Speakers

a) **Police**

PCSO Ross Montgomery introduced himself to the meeting as a new PCSO for the Worth Valley and gave Sergeant Adam Beecroft's apologies.

He then gave the crime statistics for the last 30 days.

There have been two burglaries of dwellings on the 2nd and 3rd March. A suspect has been arrested.

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There have also been two burglaries of businesses, with the same suspect as was involved in the burglaries of dwellings.

There has been machinery stolen from a building site. There is no suspect.

On 5th March a camera was damaged.

PCSO Montgomery was thanked for this information and left the meeting

b) **Worth Valley Ward Councillor**

Cllr Poulsen thanked the Parish Councillors who will be retiring. She said it has been a pleasure working with them and wished them all the best.

She said that the new Ward Officer, Alice Bentley is currently handing over her old job and will be full time in Keighley in two weeks.

Cllr Poulsen said the main problem she has had to deal with has been fly tipping. There has been a particular problem at Penistone. The countryside team have been quick to response. The Council has been through the waste to try and establish where it had come from. She stated that households are responsible for their waste and if they employ a firm to clear a house, they need to check that the firm has the appropriate licences. There is a £250 fixed fine.

Cllr Poulsen asked that any suspicious activity or vans be reported, as this information could be very useful.

She said Bradford Council offer a bulky waste collection service. The charge is £15 items for 5 items and £20 for up to 10 items.

Cllr Poulsen said the Tour de Yorkshire cycle race would be coming through the area on the Sunday after the local elections. It is timed to arrive at one o'clock on Sunday 5th May at the top of village. There will be an art project for the Tour de Yorkshire at the school on Wednesday 17th April.

Cllr Harrop asked Cllr Poulsen about the bollard on the chicane on Denholme Gate Road, which is lying at the side of the road. Cllr Poulsen agreed to log the issue with Highways.

c) **Oxenhope C of E School.**

No representative was present.

d) **Rev. Cat Thatcher**

Rev. Thatcher reported on events at Church in the week running up to Easter Sunday. There will be a family friendly service on Palm Sunday. There will also be Easter craft sessions for children.

There will be events every day in Holy Week. There will be a meal on Maundy Thursday and on Good Friday at 1 o'clock with will be music (provided by the choir) and a time of reflection. On the Saturday there will

be a vigil and on Easter Sunday there will be fun and frolics! Leaflets have been delivered round Oxenhope with details of all these events.

Cllr Eastwood thanked Rev. Thatcher for attending and providing information on events at St. Mary's.

55/19 Safety Inspection Reports for the Allotments and Marsh Common

The reports for the Allotments and Marsh Common were noted.

56/19 Correspondence

Resolved:

- a) Minutes from Liaison Meeting 16th January 2019. Noted.
- b) Draft Minutes Friends of the Rose Garden meeting on 22nd February 2019. Noted.
- c) Email to Yorkshire Water concerning Delf Common. Noted.

57/19 Dementia Friendly Communities (DFC)

Cllr Faulkner stated there was little to update on DFC as she is still working on background information before approaching businesses and other organisations in the village.

She reported that Cllr Harrop had provided an article from a medical journal, which provided very useful information.

Cllr Faulkner reported that she had met Marie Copley, Ward Officer at East Riddlesden Hall. They have made an area of the garden dementia friendly. She said that some of the planting ideas could be introduced to the Rose Garden and possibly the Millennium Green.

She asked if it would it be all right to contact the Alzheimer's Society, who may want to take a stand at the village fete and at the garden party. She was asked to go ahead with initial inquiries to the Alzheimer's Society to gather more information.

58/19 Financial Matters

Cllr Eastwood left the meeting.

Resolved:

- a) To authorise expenditure of £698.00 for annual membership of the Yorkshire Local Council Associations (YLCA) which provides automatic membership of the National Association of Local Councils (NALC).
- b) To authorise expenditure of £120 per annum (£10 per month direct debit) for clerk's mobile phone.
- c) To authorise expenditure of £35 payment by direct debit to Information Commissioners Office in June 2019 for data protection fee.
- d) To authorise expenditure of £250 for the Tour de Yorkshire Community project.
- e) To authorise expenditure of up to £1,265 (plus VAT) to Lawnorder for the cutting of the grass in the Rose Garden (based on cutting the grass 22 times between April and October at £57.50 per cut).

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- f) To authorise expenditure of up to £95 to Ian Scott for provision of internal audit services.
- g) To authorise expenditure of £200 to PKF Littlejohn for provision of external audit services.
- h) To authorise the purchase of two defibrillators at £1,075 each plus two outdoor cabinets at £575 each, with a total cost of £3,300. Cllr Hopkinson stated Cricket Club are planning to install a defibrillator.
- i) To authorise the following accounts for payment:

Payee	Cheque No.	Amount	Description
J Parker Dutch Bulbs (Wholesale) Ltd.	101331	£1,017.80 £34.00 £1,051.80	Invoice No. SI112523 Invoice No. SI112687 Plants for Rose Garden (Grant funded) Total
Yorkshire Water	101332	£6.86	Water for allotments 22/11/18 to 26/02/19 (Standing charge only)
HMRC	101333	£524.81	PAYE and employer's NI January to March 2019
Janet Foster	101334	£47.97 £68.40 £116.37	Expenses January to March 2019 Mileage January to March 2019 Total
Digital Nomads	101335	£132.00	Grit and sand for Rose Garden (Grant funded)
Meika Ltd	101336	£844.83	8 cherry trees for Rose Garden

- j) The following payments previously authorised was noted: - Clerk's salary and home working allowance (01.04.19 - 30.04.19).
- k) The draft outturn and bank reconciliation for 2018/19 was noted.

59/19 Minor items and items for next agenda
None.

60/19 Date and time of the next meeting

The next monthly meeting will be on Wednesday 15th May 2019 at 7.30 p.m. at the Methodist Church on West Drive. It will be the annual meeting of the Parish Council.

The meeting finished at 7.50 p.m.

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