

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE VILLAGE COUNCIL  
HELD ON WEDNESDAY 9<sup>TH</sup> OCTOBER 2019 AT THE METHODIST CHURCH,  
WEST DRIVE, OXENHOPE, COMMENCING AT 7.30 PM**

Present: Cllr Ken Eastwood (Chair)  
Cllr Kevin Allmond  
Cllr John Haigh  
Cllr Peter McManus

In attendance: Worth Valley Councillor Russell Brown  
Rev. Cat Thatcher  
1 members of the public

**158/19 Apologies for absence and approval of reasons for absence**

Apologies for absence have been received from Cllrs Dawson, Denny, Goulding and Pawson. The reasons for absence were approved.

In addition apologies have been received from Worth Valley Councillors Herd and Poulsen and Ward Officer Alice Bentley.

**159/19 Disclosures of Interest**

Cllr McManus declared an interest in Planning Application items c) and d).

**160/19 Applications for a Dispensation**

None received.

**161/19 Minutes of Meetings (previously circulated to Members)**

- a) The minutes of the Parish Council's monthly meeting held on 11<sup>th</sup> September 2019 were confirmed as a true and correct record.
- b) There were no matters arising from the minutes.
- c) The October Outstanding Issues Report was noted.

**162/19 Public Question Time**

None.

**163/19 Guest Speakers**

- a) **Police** No representatives were present.

- b) **Worth Valley Ward Councillors**

Cllr Brown reported that the Youth Service was having some issues with children from outside the district.

Cllr Brown commented that, in his opinion, the launch of Bradford Council's bid to be City of Culture in 2015 was rather underwhelming, but stressed the need for the Worth Valley to ensure it benefited from the bid. Cllr Eastwood said it was good to promote the district positively.

Cllr Brown said the £1.4 million has been allocated to the project, some of this will be matched funding and some Bradford Council funding.

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He also reported that Bradford Council is considering working with UNICEF to become a city of children. He suggested one of the benefits of this could be to encourage children's interest in manufacturing and engineering.

c) **Oxenhope C of E School** No representative was present.

d) **Rev. Cat Thatcher**

Rev. Thatcher reported that autumn is a very busy time for the Church. On 29<sup>th</sup> September a new evening service called Shine had been held. It is a modern service and was very successful. Food was available before the service. The next Shine service will be on 27<sup>th</sup> October.

On Sunday 3<sup>rd</sup> November at 10 o'clock there will be a service to remember where people can light a candle in memory of a loved one and have their name read out. Everyone is welcome to attend.

Remembrance Sunday will be on 10<sup>th</sup> November with the service starting at 10.30 a.m. Rev. Thatcher invited a Village Councillor to lay a wreath at this traditional service. Last year children read part of the service and their crocheted wreath was particularly memorable.

She reported that on Saturday 16<sup>th</sup> November Follow the Fleece Company will be giving a performance. Last year they did a very moving performance of songs and reflection on World War 1. This year they are doing a piece on the history of wool trade in West Yorkshire. It will be £8 per ticket including wine. Rev. Thatcher said the performance is very recommended.

After that it will be Advent and Christmas said Rev. Thatcher, who was thanked for attending the meeting.

## **164/19 Planning**

### **Resolved:**

a) **19/03788/HOU** Demolition of existing side extension; construction of two storey side extension and porch at Middle Lower Isle Farm, Isle Lane Oxenhope BD22 9QA.

The Village Council raised no objection to this planning application.

b) **19/03873/FUL** Renewal of permission 14/06004/FUL to permit temporary office and accommodation complex and access path for further 5 years at Manorlands, Keighley Road, Oxenhope BD22 9HJ.

The Village Council supports this planning application.

Cllr McManus left the meeting

c) **19/03939/HOU** Front porch extension and alteration to existing store at 5 Bank, Oxenhope BD22 9NS.

The member of the public gave background information on the planning application.

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The Village Council raised no objection to this planning application.

- d) **19/04100/HOU** Single storey rear extension and garage conversion at 21 Crossfield Road, Oxenhope BD22 9SD.

The Village Council raised no objection to this planning application.

Cllr McManus re-joined the meeting.

- e) **19/04055/FUL** Construction of new agricultural building at Upper Yate Farm, Yate Lane, Oxenhope BD22 9HL.

Cllr Eastwood provided background information on this planning application.

The Village Council raised no objection to this planning application.

- f) **19/04048/FUL** Construction of 1 dwelling at 14 Cross Lane, Oxenhope BD22 9LE.

Cllr McManus provided background information on this planning application and an earlier planning application, which the Parish Council had objected to but which had been approved by Bradford Council.

He stated that this planning application was only slightly different from the earlier application. He also read out part of the report from Bradford Council giving the reasons for approving the earlier application. There was a short discussion following this information.

The Village Council raised no objection to this planning application.

### **165/19 Safety Inspection Report for the Allotments**

The report for the Allotments was noted.

#### **Resolved:**

To authorise the signing of a contract to allow a local farmer to graze sheep on Marsh Common at no cost, taking advice from Cllr Goulding on the most appropriate form to use.

### **166/19 Correspondence**

- a) Email from Karen Canadine, Yorkshire Local Council Association (YLCA) about consultation on Independent Review of Local Government Audit. Noted.
- b) Email from Sheena Spence, YLCA about consultation on proposed reforms to permitted development rights to support the development of 5G and extend mobile coverage.

Cllr Eastwood expressed concern about the masts needed to provide 5G, with Cllr McManus stating the phone masts will need rebuilding and will need to be much bigger. Cllr McManus was asked to look into the implications and formulate an appropriate response on behalf of the Village Council.

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- c) Email from Carmel Daniel, Research Consultant, Knight, Kavanagh & Page Ltd about Bradford Council's Open Space Consultation.

Cllr McManus agreed to complete the form, providing details of open space owned or managed by the Village Council.

- d) Email from Dawn Lowe, Bradford Council, Lord Mayor's Office regarding Carol Service.

If any Councillors are interested in attending please contact Dawn Lowe.

- e) Email from Oxenhope resident requesting traffic calming measures on Denholme Road.

Councillors stated they understood the concerns expressed by the resident. The Clerk was asked to contact Bradford Council and ask for a response.

- f) Letter from Nick Shillito, Time to Talk, requesting funding for Young People's Counselling Service.

Councillors expressed concern for the issues raised. Cllr Brown said there was some funding for the Youth Service to provide support.

The Clerk was asked to contact the Youth Service and ask for their views.

#### **167/19 Land near Mallard View (including Horseshoe Dam)**

Cllr Eastwood reported that the purchase of land near Mallard View had appeared to be very close to completion. However in the past week, there have been concerns over boundaries of the land to be included in the sale. Cllr McManus reported he had received a further email that afternoon about the extent of the land to be included and would be following it up with the solicitors.

#### **168/19 Logo Competition**

Cllr Eastwood had obtained two quotes for the work one at £250 and one at £350.

##### **Resolved:**

To award the contract for the design of the new logo to the lower quote.

#### **169/19 Toilet Buildings**

##### **Resolved:**

To authorise the Chair and Clerk to commence the Community Asset Transfer (CAT) process in relation to the toilet buildings by completing the Stage 1 CAT form.

Cllr Haigh asked about future maintenance costs and was told these would have to be met by the Village Council.

#### **170/19 Ovenden Wind Farm Fund**

Given that the purchase of the land near Mallard View has not been completed, it was decided not to apply to the Wind Farm fund this year.

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**171/19 Bodkin Lane / Delf Hill**

Cllrs Eastwood and McManus reported that they are both working on trying to establish ownership of Delf Hill Common.

**172/19 Unadopted roads in The Square**

As Cllr Goulding was unable to attend the meeting, this item was deferred.

**173/19 Pre-School Defibrillator****Resolved:**

The Village Council will be the named contact for the Pre-School defibrillator, but the Pre-School will keep financial responsibility for the annual service and replacement parts.

**174/19 Financial Matters****Resolved:**

- a) To authorise the payment of £25 for a wreath for Remembrance Sunday service. Cllr Allmond agreed to represent the Village Council at the Remembrance Service and lay the wreath.
- b) To authorise the Npower contract.
- c) To authorise expenditure of £30 per person for all Councillors and the Clerk to undertake online safeguarding training through the Virtual College (total cost £270 plus VAT). This was agreed if less expensive training could not be found.
- d) To authorise the increase in the payment to AWB Charlesworth for the legal advice on the Rose Garden lease from the original amount authorised (£627) to the amount invoiced (£696.00 plus VAT).
- e) To authorise the non-collection of the allotment rent in 2020 from Mr. Skwarek following work done on the allotment access road.
- f) To authorise the following accounts for payment:

Payee	Cheque No.	Amount	Description
Yorkshire Water	101370	<b>£88.94</b>	Water invoice – allotments 16/05/19 to 02/09/19
Oxenhope Bowling Club	101371	<b>£100.00</b>	Grant payment for winter maintenance programme
	101372		Cheque cancelled
AWB Charlesworth	101373	<b>£827.20</b>	Professional charges, expenses and disbursements Rose Garden lease
HMRC	101374	<b>£594.40</b>	PAYE and employers NI July to September 2019
Janet Foster		£68.31	Expenses July to Sept. 2019
		£51.30	Mileage July to Sept. 2019
	101375	<b>£119.61</b>	Total
	101376		Cheque cancelled
AWB Charlesworth	101377	£767.20	Professional charges, administration charges and expenses Land off Mallard View
AWB Charlesworth	101378	£4,566.70	Completion statement Land off Mallard View, Oxenhope BD22 9JZ (Cheque only to be released, once

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			query over land boundaries resolved)
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g) The following payments previously authorised were noted: -

Clerk's salary and home working allowance (01.10.19 - 31.10.19)  
 Clerk's mobile phone (£11.00 per month direct debit).

h) The budget and bank reconciliation for 2019/20 were noted.

**175/19 Local Council Award Scheme**

The documents prepared for the application for the Local Council Award Scheme - Foundation Award were noted. The Clerk explained these were draft documents and the plan is to present updated documents at the November Village Council meeting.

**176/19 Minor items and items for next agenda**

Cllr Eastwood reported that work in the Rose Garden had been held up by the wet weather. It was hoped that the noticeboards, benches and bins will be installed in the near future.

He also reported that the Friends of the Rose Garden had planted 1,500 bulbs the previous Sunday and had worked hard tidying up the Garden.

The Clerk reported she should hear soon from Bradford Council about permission to remove the dead cherry tree.

The Clerk was asked to contact an electrician to get a quote for replacing the timer for the Christmas lights and checking that the lights were working.

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Cllr Haigh asked if the Village Council could look at funding an additional play area in the park. Cllr Eastwood said the November Village Council meeting would consider ideas to include in next year's budget. Cllr Brown said there was a possibility that Haworth Rotary Club might provide financial support.

**177/19 Date and time of next meeting**

The next monthly meeting will be on Wednesday 13<sup>th</sup> November 2019 at the Methodist Church on West Drive starting at 7.30 p.m.

The meeting closed at 8.40 p.m.