

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Oxenhope Village Council**

County area (local councils and parish meetings only): **Yorkshire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Janet Foster, Clerk and RFO**

Date: **01/04/21**

	£	£
<b>Balance per bank statements as at 31/3/21</b>		
Community Account	18,190.20	
Business Premium account 8	8,114.90	
		26,305.10
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 <b>(enter these as negative numbers)</b>	0.00	
		-
Add: any un-banked cash as at 31/3/21	0.00	
		-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>26,305.10</u></b>