

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree : headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Oxenhope Village Council

County area (local councils and parish meetings only): Yorkshire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Janet Foster, Clerk and RFO

Date: 23/04/22

		£	£
Balance per bank statements as at 31/3/22:			
Unity Trust Bank	Current Account	37,054.46	
Unity Trust Bank	Instant Access Account	<u>-</u>	
			37,054.46
Petty cash float (if applicable)			0.00
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		<u> </u>	0.00
Add: any un-banked cash as at 31/3/22		<u> </u>	0.00
Net balances as at 31/3/22 (Box 8)			<u><u>37,054.46</u></u>