



OXENHOPE VILLAGE COUNCIL

PO Box 883
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Signed: *Janet Foster* 4th November 2022
Clerk to the Village Council
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clerk@oxenhopevillagecouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Village Council to be held at 7.30 p.m. on Wednesday 9th November 2022 at the Methodist Church, West Drive, Oxenhope BD22 9LJ

AGENDA

135/22 To receive apologies for absence given in advance of the meeting
To note any apologies offered.

136/22 To consider the approval of reasons given for absence
To consider approval of absence.

137/22 Disclosures of Interest
To receive disclosures of pecuniary and other interests from members on matters to be considered at the meeting.

138/22 Applications for a Dispensation
To grant, or otherwise, the applications for dispensation as received by the Clerk.

139/22 Minutes of Meetings (previously circulated to Members)
a) To confirm the minutes of Oxenhope Village Council's monthly meeting held on 12th October 2022 as a true and correct record.
b) To discuss any matters arising from the minutes.
c) To receive information on the November Outstanding Issues Report (Appendix 1) and decide further action where necessary.

140/22 Public Question Time
To welcome members of the public and to receive their representations.

141/22 Guest Speakers
a) Worth Valley Ward Councillors
b) Other guest speakers

142/22 Planning Applications
To consider and decide upon the following planning applications:

a) **18/04445/SUB03** Submission of details required by conditions 4 (tree protection fencing and other tree protection measures), 5 (tree planting scheme), and 6 (Flood Risk Assessment by Eric Breare dated 7th March 2019 and the mitigation measures and flood evacuation plans) of planning approval 18/04445/FUL at Moorcroft, Moorhouse Lane, Oxenhope BD22 9LD.

- b) **22/04296/HOU** Rear ground floor single storey extension at Whitehill Cottage, Sawood Lane Oxenhope BD22 9SP.
- c) **22/04446/FUL** Installation of water main connecting to the bridge over Bridgehouse Beck at bridge over Bridgehouse Beck, Keighley Road Oxenhope.

143/22 Safety Inspection Report (Appendix 2)

To note the report for Marsh Common.

144/22 Warden's Report (Appendix 3)

To note the Warden's Report.

145/22 Correspondence (Appendix 4)

To consider and decide upon the following new correspondence:

- a) Email from resident about the introduction of parking charges by Keighley and Worth Valley Railway (KWVR) for Santa special trains.
- b) Bradford Council and Local Councils Liaison minutes of meeting held on 28th September 2022.
- c) Email from West Yorkshire Police about Mayor's Community Safety Fund.
- d) Email from visitor to Oxenhope about the Sculpture Trail.

146/22 Christmas Lights Switch On

To receive a verbal report from Cllr Dawson about the Christmas lights switch on which will take place on Friday 25th November at 6 p.m. in the Rose Garden. To authorise, or otherwise, expenditure up to £400 for equipment and refreshments for the event.

147/22 Climate Change (Standing agenda item)

Review plans and actions in relation to climate change.

148/22 Community Preparedness Website

To receive a verbal report from Cllr Allmond about the Community Preparedness website.

149/22 Financial Matters

- a) To authorise, or otherwise, expenditure up to £500 for the purchase of a waste water pump.
- b) To authorise, or otherwise, expenditure of up to £250 for the purchase of a leaf blower.

- c) To note that Oxenhope Village Council has joined the West Yorkshire Pension Fund from 1st November 2022, with a 19.9% employer contribution rate (due to be re-assessed in April 2023).
- d) To note payments (and authorise retrospectively) payments of £532.13 to Martek Marine and £930.00 to Welmedical. Both payments relate to supplies for defibrillators and payment was required in advance of supply.
- e) To authorise, or otherwise, the following accounts for payment:

Payee	Payment method	Amount	Description
Steve Thorpe and Son Ltd.	Online	£144.00	Grass cutting in Rose Garden in September 2022
D. Holmes	Online	£598.00	Installation of new access gate at Marsh Common, including supplying new gate post
Imprint Printers	Online	£122.00	Printing of leaflet for Climate Action Group

150/22 Trial Balance

Heading	Budget	Spend to date	Budget remaining currently	Projected Year End Shortfall (-) / Surplus (+)	Notes
	£	£		£	
Expenditure					
Salaries	19,800	12,207	7,593	-1,400	1
Village Warden (Equipment)	1,000	333	667	0	
Clerk's home working allowance	300	175	125	0	
Stationery and Printing	500	169	331	231	
Mobile Phone	200	91	109	0	
Postages	320	361	-41	-82	
Travel and Subsistence (Staff)	200	80	120	38	
Internal and external audits	500	385	115	115	
Subscriptions	950	737	213	0	
Room Hire	260	245	15	-85	
Insurance	545	545	0	0	
Training	400	0	400	0	
Marketing	500	0	500	0	
Outreach	400	125	275	25	

Christmas Lights	5,000	0	5,000	2,840	2
Youth Club	4,800	3,000	1,800	-2,600	3
Neighbourhood Development Plan	500	118	382	382	
Website	900	499	401	0	
Contingency Fund	500	327	173	0	
Community Initiative Fund	1,000	1,000	0	0	
Maintenance of Village Council Assets	15,000	4,786	10,214	0	4
Toilets - Community Asset Transfer	5,000	0	5,000	3,000	5
Sculpture Trail	1,000	920	80	0	
Allotments	500	346	154	0	
Book - Publishing and other costs	100	8	92	0	
Bank Charges	0	36	-36	-72	
Defibrillators	500	2,386	-1,886	-2,386	6
Summer Play Scheme	3,600	0	3,600	1,800	7
Section 137 Expenditure	0	0	0	0	
Millennium Green	0	2,000	-2,000	-2,000	8
Refurbishment of Leeming phone kiosk	500	0	500	0	
Total Expenditure	64,775	30,879	33,896	-194	
Income	Budget	Income to date		Year end Shortfall (-) / Surplus (+)	
Reduction In reserves	25,570	0	-25,570	0	
Precept	36,645	36,645	0	0	
Allotment Grant	310	313	3	3	
Allotment rents	450	0	-450	0	
Book Sales	0	130	130	0	
VAT refund	1,800	2,538	738	738	
Total Income	64,775	39,627	-25,148	742	
Surplus (+) / Deficit (-)				548	

Notes:

1. Increased salary costs due to proposed national pay award and pension costs.
2. Saving on Christmas light expenditure as no new motifs being purchased.
3. Potential “overspend” depending on timing of invoices relating to Youth Club.
4. Assumes expenditure taking place this financial year on shelter at Marsh Common. This is looking increasing unlikely so may be underspend on this budget heading.
5. Likely to be an underspend as Community Asset Transfer still not agreed.
6. Additional expenditure to install “dummy” lamppost and new cabinet.
7. Budget for was six sessions but only three sessions booked.
8. Expenditure agreed after budget was set.

151/22 Bank Reconciliation

Balance per bank statements as
at

31/10/22

Unity Trust - Current Account	£41,563.71
Unity Trust - Instant Access Account	£0.00

£41,563.71

Net balances:

£41,563.71

CASH BOOK

Opening Balance 1 April 2022	£37,054.46
Add: Receipts in the year	£39,626.92
Less: Payments in the year (incl. VAT)	-£35,117.67

Closing balance per cash book:

£41,563.71

152/22 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

153/22 Date and time of next meeting

The next meeting will be held in the Methodist Church on West Drive on Wednesday 14th December 2022 starting at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

Appendix 1 – November 2022 outstanding issues report

Subject	Issues	Responsibility	Date last actioned	Outcome/ Notes/further action required
Toilet buildings on Recreation Ground	To investigate possibility of a Community Asset Transfer (CAT)	Clerk	05/10/22	Contacted Bradford Council. Informed they are now considering going down the disposal route. Waiting for written confirmation. Due to be discussed at delayed CAT meeting on 26 th October.
Defibrillator	Defibrillator for Station Road area	Chair, Clerk and Warden	October 2022	Dummy lamppost installed. Supplies for defibrillator ordered.
Fencing	External fencing at Marsh Common	Cllr Goulding	October 2022	Proposal to address various issues at Marsh Common discussed. Financial authorisation agreed 08/06/22. New gate installed October 2022.
West Shaw Lane	Request to review and reduce the speed limit	Clerk	October 2022	Cllr Herd has met with Bradford Highways. Proposed speed reduction to be discussed at Keighley Area Committee.
Electric vehicles	Installation of charging points	Cllrs Eastwood and Goulding	12/01/22	Proposal to be brought to a future meeting.
Natural burial ground	To investigate the possibility of establishing a natural burial ground	Cllr Goulding	12/01/22	Cllr Goulding to contact the Natural Death Centre to obtain further information.
Cemetery at junction of Denholme Road and Jew Lane	Concern about maintenance and safety	Cllrs Eastwood and Clerk	23/07/22	Contacted by Methodist Circuit Steward to say work due to start in next couple of months.

Appendix 2 – Safety Inspection Reports

Marsh Common Safety Monthly Inspection Report

Name: Robert Goulding
Weather: Rain

Date: 27/10/22
Time: 10.30

	Yes / No	Comment if necessary
Culvert, beck & ditches – Monthly Basis (unless substantial rainfall or a prolonged period of rain)		
Water free flowing?		No flowing water
Free of debris?	y	
Any defects in footpath e.g. pot holes, glass etc?	n	
Any unauthorised vehicular use e.g. off road motor bikes etc?	n	
Any dog fouling visible on or within close proximity of footpath?	n	
Any defects in the seating which may cause personal injury?	n	
Is the seating adequately secured to the ground?	y	
Does the kissing gate working as it should?	y	
Are the padlock and chain on the field gate intact?	y	
Is the padlock on the palisade fencing gate in full working order?	y	
Any vegetation need removing and/or cutting well back?	n	
Any overhanging branches need removing?	n	
Any defects in the fencing or boundary walls?	y	Ongoing deterioration of boundary fence.

I certify that I inspected Marsh Common on the above date when the only defects observed were those recorded above.

Inspector's Signature *R Goulding*

Appendix 3 – Village Warden Report

I have undertaken the following tasks in October:

- Check and record the status of the 4 AED's under OVC care. Responded to alert that AED at Railway Station had been used. Checked status and recorded on The circuit database
- Defibrillator Lowertown area, awaiting delivery of mounting plate and completion of wiring to cabinet heater when plate installed. Taken delivery of new pads and awaiting delivery of replacement battery
- Defibrillator Community Centre, fit replacement battery
- Litter picked Recreation ground Inc. play area, Heights Lane and Station Road
- Horseshoe dam: Fit several acrylic replacement seed heads and cleared vegetation around oxenHOPE Sculpture.
- Marsh Common: Excavation of flood water holding area completed. Awaiting commencement of fencing repairs in this area. Timber Aston 2-way gate and timber railings installed now giving mobility access to Marsh Common. May have to improve ground surface around gate in future
- Rose Garden: Work to replace all electrical junction boxes in cherry trees now completed
- Rights of way: Facilitated an emergency closure order to footpath K205 (Old Post Office Path to Heights Lane) with resident and various BFD Council departments. This allowed essential repairs to dry stone wall to take place. Work now completed
- Removed leaves on Station Rd in front of Horseshoe dam and in front of Charles Court
- Cleared vegetation around Lowertown bus stop
- Discussion at next meeting to discuss whether it is OVC's responsibility or BFD Councils to clear/remove leaves from pedestrian pathways. Or a joint effort. Also discuss possibility of purchasing a leaf blower
- Reported blocked gullies on Station Road and Muffin Corner. These were originally reported in June
- Reported damage to kerbstones at Lowertown bus stop and Waterside

Appendix 4 – New Correspondence

a) Email from local resident

Date: 16th October 2022

Subject: Introduction of parking charges by Keighley and Worth Valley Railway (KWVR) for Santa special trains

Hello,

I live near Oxenhope Station and have been told by KWVR that they intend to charge for parking by making it pre-bookable only, for the 'Elf Explorer' Santa Specials this year.

During busy weekends at KWVR, during Events and in school holidays, parking in the vicinity when the station car-parks are full is already an issue. Visitors inevitably try to park as near as possible to the station and often park inconsiderately, sometimes overly close to (and on occasion partially blocking) our driveways. This causes a visual and traffic safety hazard for local residents' own vehicles entering and leaving their properties as well as for the considerable amount of traffic using the road at these times. Personally, I also need space and room for manoeuvrability to transport a wheelchair.

I have discussed this issue with several neighbours and there is a great deal of concern at the new measure to introduce parking charges as even more visitors will inevitably intend to turn up and use free on-street parking. This will be a real problem for residents on the five weekends from 26th November onwards, as well as on Christmas Eve. I have contacted KWVR and understand that others with the same concerns have done so too. These are in addition to the extremely high volume of noise during evening events such as the Beer Festival. I am told that KWVR have not considered how this affects local residents by applying for a temporary licence to get around the earlier closing time. Myself and other neighbours have been 'forced' to be away during these weekend events because of this considerable noise. Clearly, they have not considered the impact on residents of imposing parking charges for rail-users either.

I understand that KWVR needs to make money but would be most grateful if the Council would kindly consider the impact on local residents of yet another new measure being taken.

Many thanks and kind regards,

Email reply from the Clerk, dated 20th October 2022

Hi,

Thank you for your email and for raising your concerns about KVWR and parking near to the station, especially during major events. I can understand that this can be a particular issue for you given you need the transport a wheelchair.

I will include your email (without mentioning your name) on the agenda for the next Village Council meeting which will take place on Wednesday 9th November in the Methodist Church on West Drive starting at 7.30 p.m. You would be very welcome to attend.

You mention in your email that you have contacted KVWR to raise your concerns. Could you let me know what their response was as I can then pass this information on to Village Councillors when they discuss your concerns?

Regards

b) Bradford Council and Local Councils Liaison meeting Subject: Minutes of meeting held on 28th September 2022

1 Welcome, introductions, apologies

No apologies received

2 Minutes of previous meeting – 1 December 2021

Proposed as a true and fair record – Parish Cllr Peter Allison,
Seconded by Parish Cllr Joyce Thackwray

3 Matters arising

i) Code of Conduct

Discussed at the last meeting that the Council was adopting the new Code of Conduct. Since then it has been amended by officers in the Council. The amended version has been agreed by Full Council. On 15th March 2022 Bradford Council agreed with the amendments so it would be effective from this municipal year. An email was sent by the City Solicitor on 11 April 2022 to Clerks of Local Councils. A copy with amendments was attached and they were asked to let the City Solicitor know if they were going to adopt it, had already done so or to attach a copy of the code of conduct they were using. The City Solicitor's Office has asked if Clerks to Local Councils can reply to the email.

Questions/comments

Issue is that we have not been sent the original core draft.

Action – Jonathan to ask the City Solicitor to send out original draft.
If Local Councils have adopted a Code of Conduct they need to send this to the City Solicitor.

i) Local Council Charter

Update – still working on a revision.

Action - Jonathan will send out well in advance of our next meeting to allow time for Councils to discuss. We can then either adopt it or agree to revise.

ii) Changes to the CAT Policy

Board has not had chance to look but have said they are happy to consider it. Was due to be an agenda item yesterday but the meeting was cancelled due to IT issues. Has been discussed will look at as an agenda item.

Cllr Allison – working on a nation-wide survey on what various councils are doing. Seems Bradford is out of step with the norm as they insist on leasehold transfer. Majority of Councils do a mixture of leasehold transfer and freehold transfer. Suggest separate Local Councils and asset transfer from the whole process. Will produce a report but haven't done so yet, and will share when the information becomes available.

Questions/Comments

Difficult to get grant funding for improvements if only a lease.

Bradford Council extremely slow in getting leases transferred over. If they were freehold it would be a more straightforward process.

Action – Jonathan will make the points at the CAT board

4 Warm Spaces and Holiday Activities and Food – Sharon Sanders

Warm Spaces

- Given the cost of living crisis we want to provide warm spaces across the District from Oct 2022 to March 2023. These will be places people can access to keep warm, have a hot drink and potentially participate in activities
- Bradford Council has received funding from the DWP in the form of the Household Support Fund (HSF) £200,000 of this funding is being made available in small grants to our VCSE organisations; parish councils; faith groups; community groups. This is to encourage organisations to expand their current community sessions (e.g. coffee mornings) or create new opportunities for people to access a warm space
- Grants are available for £500 or £1,000 pounds. They must be used to

deliver a warm space and this could include additional heating; hot drink etc.

- Grants are per organisation. Therefore if you are a separate organisation, but share a building you will all be able to apply to host a warm space
- This grant is not available for organisations who are already receiving HSF funding for the provision of food from Oct 2022 – March 2023 This is to ensure we do not double fund and can use the warm spaces funding to encourage more organisations to participate

Promoting Warm Spaces

- It is important that the warm spaces are promoted across the district. Ensuring everyone is aware of what they are and where they can be found. The approach we are taking to this includes the following;
- A warm spaces brand has been developed. This is in the final stages of production and a marketing pack will be emailed to all warm space participants. This will provide you with the logo that you can display at your premises in addition to using it on your website or any social media promotion
- A website is in the final stages of development and will be launched on the 10th October. This will include a warm spaces page and other information to support people with the cost of living challenges. A warm spaces directory will be included and all organisations will be encouraged to add their details. Organisations receiving funding will need to register on it as part of their grant funding agreement. The information will be displayed as a map with organisation details, including opening dates and times visible.
- A cost of living booklet is in the final stages of production and will be distributed from 10th Oct across the district. This ensures that those who are digitally excluded can access information. The same information will also be available on the website with the functionality to view in different languages
- Once the site is live there will be district wide communication. Including social media; circulating to Cllrs; Ward Officers; Parish Councils; VCS networks etc so the information can be cascaded. We will also promote this via the wider media including newspaper plus TV and Radio where possible. I am working with our communications team around this wider approach
- Our customer service centre will also have access to the information to enable them to signpost people to their nearest warm space
- There is no problem, with organisations wanting to give anyone attending their warm space, the opportunity to make a donation. This can support with dignity and could encourage people to have the hot drink or soup on offer.
- Organisations who receive funding will need to provide data at 2 agreed intervals. This is for the DWP and will need to include number of pensioners; children; families; or individuals supported during the time period. No personal data will be collected and you will receive a digital

survey to complete
Holiday Activity and Food Programme (HAF)

- I am happy to discuss with the local councils how they could apply to run HAF clubs in their areas. The Play Team already work with local councils and their costs can be included in any bids to run a holiday club

Questions

1. Various concerns were raised about the co-ordination of the sessions of the Play Team and those run by the Sport and Leisure Team

The delivery of park sessions by sports and leisure were well received. However, I note the concerns raised around the duplication of delivery dates with play team also delivering on the same dates. I will raise the concerns with my team and work to ensure better engagement at the planning stage. We all want to maximise on the opportunities for our children and young people to participate. Therefore, the more opportunities we can provide by working together will be a huge benefit

2. Working with Church Together Groups, can we get than to contact you direct?

Sharon agreed her contact details could be shared.

3. If given the fact that the play team re local council activities has expanded is there a way to devolve the delivery of these and add some additional food.

Sharon happy to talk to the Cllr about how this could work and look at how it could be done for next year.

Action: Sharon to pass her presentation, along with her contact details, to Jonathan to circulate to the group.

5. **Armed Forces Covenant – Cllr Joanne Dodds (Age UK) Helen Johnston**
Helen – Recapped about the Covenant. Still waiting for statutory duty to come in. Now looking to re-sign the pledge and would be happy for Local Council's to attend events to sign the pledge.
Would like two people to volunteer to be representatives at the District Partnership. Next meeting is 24th October so it would be good if we could have representation at that meeting.

Cllr Dodds – Reconnecting with veterans through Age UK to find out what would improve their lives and any concerns they have. Highlighted the challenges of trying to engage. Working with official Breakfast Clubs in Shipley and Keighley. Veterans often like to meet together and this provides a support network.

Questions/comments

Keighley Town Council have appointed an Armed Forces Champion. Will contact Cllr Dodds outside the meeting. Helen would be interested to know if any other Parish Councils' have elected an Armed Forces Champion.

The Planning Department have named streets after soldiers in the past. Adrian Walker willing to support.

Action – Local Council's to pass nominations to Jonathan who will email out.

Action – Jonathan to ask Local Council's if they have elected an Armed Forces Champion.

6. Accessibility of residents comments on the Bradford Planning Portal – Cllr Peter Allison

When the issue first arose some months ago Cllr Allison was asked to have it put on the agenda. He has spoken to Adrian Walker and Chris Eaton to see what the options are. Will now hand over to Adrian Walker.

Adrian – Explained how things used to work and how now all of this is electronic. Planning files are covered under legislation and legally we don't have to show comments. However, we have done so for a considerable amount of time. The Council have been looking at processes so we can try and get just Parish/Town Cllrs and Ward Cllrs access to the comments.

The reasons for removing access to comments was because members of the public were using this public access for a forum for racism and defamatory comments. Also individuals were putting personal information in the comments. The Council had to take the decision due to GDPR to stop displaying public comments. A number of local authorities have never shown comments. However, we will continue to work with Cllr Allison and try and get some form of access to the public comments.

Cllr Allison - We as local councils are Independent Authorities and have to take responsibility for all the issues and comments that Bradford Council have had to take. If Bradford Council have taken that decision that is it. We need to look at are there ways to get access to some of the information in a way that gives us some knowledge of public opinion.

Comments

- 1) Cllr Stidworthy – Would like to express strongly that Ilkley Town Council would very much like to see some access to comments restored. Can comments be moderated and exact identity masked. Really struggling how this has

changed without warning. Would like to see a functional solution to allow us to do our job.

- 2) Cullingworth Clerk – Feel extremely strongly about this matter. Would accept the possibility of getting some access for Cllrs but unhappy about the change. It is detrimental to our work. Would like to put forward the strength of feeling.
- 3) Joe Cooney – Keighley Town Council – Similar view to what has been said

Adrian Walker – We were out of step with other authorities. We made a decision that we could not carry on as it was as we risked a very large fine. Numbers of comments from the public has not dropped because they are not being seen. I believe we might be getting more comments as people feel more empowered. Will continue to look at how we can provide the comments to you. Chris Eaton is very aware of the strength of feeling about this.

Questions

- 1) Are the comments not moderated before they go live on the portal?

Adrian – No capacity to do that.

- 2) Find this shocking. It is detrimental to public democracy. How can you justify not putting in the resource to remove the problematic ones?

Adrian - We do not have staff/resources available to go through and moderate these comments. The public can still make comments that are considered so don't believe this is taking away democracy, Parish/Town Councils' can still comment on the planning application, and we value the local knowledge and input.

- 3) This is reducing transparency and potential for local knowledge to be missed. Bradford Council have a website and other platforms where public can comment are these not moderated?

Adrian Walker – Cannot comment about the wider Council platforms regarding comments being moderated, just that the Planning Portal is not. Don't believe local knowledge is lost as you are from your area and talk to your residents so information is still coming through to you.

Response – would challenge this as we don't know what we don't know. How do we know we haven't missed something?

- 4) Understand the risk of being taken to the ICO and having heavy fines. Have you an example of this happening elsewhere and was this advice from Legal or an in house planning decision?

Adrian Walker - There are examples on the ICO website. Took Legal advice and still doing so.

- 5) When considering a planning application, we were told there were no objections on the portal. Is there a way of having a counter so we can tell how many comments have been received? Would be good to know how many for and how many against.

Adrian Walker – thought a counter had been enabled.

Action – Adrian Walker - Will investigate whether this can be split to show whether object or approve.

- 6) Do we know what the view of the Department of Local Government is on this?

Adrian Walker - Not seen a view, but will have a look.

- 7) Why wasn't there a consultation before this change was made with Parish and Town Councils. This meeting has been the first opportunity we could feedback into this. It has a detrimental effect on how we look at applications when they come before us. Need to have proper consultation. What talks are you having with other local authorities who put comments on?

Adrian Walker – The decision was a procedural one. The Local Authority could be hit with a huge fine. Leeds are now looking to see about making the same decision.

Action – Adrian or Chris to be invited to the next meeting to give feedback.

Adrian Walker thanked Cllr Peter Allison for his help.

7. Precept Charter – Joe Cooney – Clerk, Keighley Town Council

Joe is asking for the meeting to support Keighley Town Council's request for a change to the Council Charter to enable an increased amount of their precept to be paid over to them in April of each year. Document was circulated with the agenda.

Proposal: Joe Mooney

Seconded– Cllr Mark Stidworthy

Since the agenda came out on Friday Council has not had time to discuss, so it is not mandated.

Ilkley Town Council agreed to support at their meeting in September so have a mandate but accept the point. Bradford Trident have also discussed and approved to support.

Cllr Allison proposed that the review goes into the revised version of the charge so it is properly viewed by all the Councils.

Councils to consider amendment as soon as they can, just this amendment at the earliest opportunity

Cullingworth Clerk – not discussed yet, would like an email with the amendment and what they need to do.

8. Climate Emergency – All - This is a Standing Agenda Item.

Cllr Allison had put together a small presentation about Bingley Rural Green Travel Project, due to time suggested defer to next meeting.

9. Any other business –

i) Chargeable costs for May 2023 elections. Cllr Peter Allison asked to speak to this item.

Cllr Allison received a bill from Bradford Council re an election cost but this charge was not what was agreed in the Charter. Local Councils are charged the incremental cost associated with having an election in their area, for extra ballot papers etc. We were charged 50% cost of the polling station despite the fact that there was no additional space taken and 50% of the counting stations. We challenged the invoice and said that the amount was about half the charge received. Not received any alternative invoice from election service. Important that when we have all out elections in 2023 that there should be an agreed process in terms of what local councils are expected to pay.

Action – Jonathan to clarify with Electoral Services and report back via email.

Comments

Aware that a number of Council's have been sent bills for referendums for Neighbourhood Plans so may not be something in isolation. Seem like a lack of knowledge on what can and can't be charged for.

Don't currently have any figures on likely costs so difficult to budget. Would be useful to have this information broken down by Wards.

Not had costings for the last 10 years, would be useful to have an updated spreadsheet of this.

ii) Representative for CBMDC Standards Committee – Jonathan Hayes asked for nominations.

As Councils have not had chance to consider this he will write out so it can be asked at their next meetings and do a vote via email. This does not apply to Keighley as they have a representative.

Action – Councils to bring names to Jonathan who will do a vote via email.

10 Date and Time of next Meeting – Chair

Jonathan suggested going for late January 2023.

c) Email from West Yorkshire Police
Date: 19th October 2022
Subject: Mayor's Community Safety Fund

Good afternoon All

The Mayor's Safer Communities Fund is open for bids up to £8,000 to support projects targeting safer places and thriving communities. Specifically, they are welcoming projects which support:

- Neighbourhood crime and anti-social behaviour.
- Serious violence including knife crime.
- Road safety, speeding and dangerous driving.
- Drug misuse.
- High street crime.
- Countering terrorism.
- Hate crime.
- Recovering from Covid-19 impacts.

As well as being open to voluntary, community groups, charities and partners, the Mayor's Safer Community Fund is also open for bids from West Yorkshire Police that **don't** include overtime or operational resources. However, as there is a restriction on the number of bids which will be considered from each area, I need to take all the bids to your SLT for consideration before they can be submitted. So, if you have a project which you feel may be eligible for funds from the Safer Communities Fund, please drop me a line.

Please note that all bids must be submitted before 12 noon on 11th November 2022. Funding will be awarded in Feb 2023 and must be spent within 12 months of being received.

If you are aware of any voluntary, community groups, charities and partners, who you feel would benefit from this fund, please send them this link [Mayor's Safer Communities Fund - West Yorkshire Combined Authority \(westyorks-ca.gov.uk\)](https://www.westyorks-ca.gov.uk/mayors-safer-communities-fund)

Thanks

Tracy

Tracy Collins
Partnership & Collaboration Officer
West Yorkshire Police

d) Email from visitor to Oxenhope

Date: 30th October 2022

Subject: Sculpture Trail

Hello

My grandchildren and I came to Oxenhope on Friday 28th October looking forward to completing your Sculpture Trail after our adventure on the steam train. We had each printed off a map of the trail and over our picnic lunch we studied them. We found the first one 'Perspective' and eagerly set off to find the next one at the school.

However, not knowing the village at all we were unsure which way to go so we asked a friendly local who pointed us in the right direction. We found the school but couldn't find the sculpture despite walking virtually round the whole school. This rather disheartened us and as we had spent a lot of time looking and with time running short for our train departure we decided to reluctantly abandon the trail.

I feel there was not enough information on the map for a total stranger to your very beautiful village to follow the trail. An indication of which direction North was or more road names would have been helpful. I think the trail is a wonderful idea and I am so sorry that we were unable to complete our quest.

Kind Regards