

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative fi

Name of smaller authority:

Oxenhope Village Council

County area (local councils and parish meetings only):

Yorkshire

### Financial year ending 31 March 20xx

Prepared by (Name and Role):

Janet Foster, Clerk and RFO

Date:

19/04/23

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Unity Bank Current Account	23,767.16	
Unity Instant Access Account	<u>0.00</u>	
		23,767.16
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/23 ( <b>enter these as negative numbers</b> )		0.00
Add: any un-banked cash as at 31/3/23		0.00
Net balances as at 31/3/23 (Box 8)		<u><u><b>23,767.16</b></u></u>