



OXENHOPE VILLAGE COUNCIL

PO Box 883
Halifax
HX1 9TZ

Signed: *Laura White* 8th September 2023
Clerk to the Village Council
07972 717058
clerk@oxenhopevillagecouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Village Council to be held at 7.30 p.m. on Wednesday 13th September 2023 at the Methodist Church, West Drive, Oxenhope BD22 9LJ

AGENDA

- 145/23 To receive apologies for absence given in advance of the meeting**
To note any apologies offered.
- 146/23 To consider the approval of reasons given for absence**
To consider approval of absence.
- 147/23 Disclosures of Interest**
To receive disclosures of pecuniary and other interests from members on matters to be considered at the meeting.
- 148/23 Applications for a Dispensation**
To grant, or otherwise, the applications for dispensation as received by the Clerk.
- 149/23 Minutes of Meetings (previously circulated to Members)**
- To confirm the minutes of the Village Council's monthly meeting held on 8th August 2023 as true and correct records.
 - To discuss any matters arising from the minutes.
 - To receive information on the September Outstanding Issues Report (Appendix 1) and decide further action where necessary.
- 150/23 Public Question Time**
To welcome members of the public and to receive their representations.
- 151/23 Guest Speakers**
- Worth Valley Ward Councillors
 - Other guest speakers
- 152/23 Planning Applications**
To consider and decide upon the following planning application:
- 23/03127/HOU** : Construction of a greenhouse
At Dunkirk Mill Hawksbridge Lane Oxenhope Keighley West Yorkshire BD22 9AG
 - 23/03130/FUL** Agricultural building
At Valley View Farm Keighley Road Oxenhope Keighley West Yorkshire BD22 9FB
 - 23/02771/HOU** Extension to rear of property and the addition of two

windows to the East elevation
 At The Rookery Hebden Bridge Road Oxenhope Keighley West Yorkshire BD22
 9JS

153/23 Planning Application – Cross Lane (23/00027/OUT)

To discuss any developments relating to the Cross Lane planning application.

154/23 Village Warden’s Report (Appendix 3)

To note the Warden’s Report.

155/23 Correspondence (Appendix 4)

To consider and decide upon the following new correspondence:

- a) Email from Lee Clapham, Bradford Council about Play in parks dates for 2024.
- b) Email from David Pearson 16/08/23 re invite for Deputy Lord Lieutenant to attend a meeting.
- c) Email from resident with request to clear paths.

156/23 Christmas lights switch on event - proposed date Friday 24th November –
 To discuss who will be the event lead.

157/23 Climate Change (Standing agenda item)

To review plans and actions in relation to climate change.

158/23 Financial Matters

- a) To authorise, or otherwise, expenditure of up to £200 for purchase of weedkiller and for Yorgreencic to treat Rose Garden and communal areas of allotments for mare’s tail.
- b) To authorise, or otherwise, expenditure of up to £300 for Christmas switch on event.
- c) To authorise, or otherwise, the following accounts for payment: -

Payee	Cheque No. / Online	Amount	Description
Mark Whittaker	Online	£9.60	Nylon Line for strimmer
		£8.60	Petrol for strimmer
		£18.20	Total
Colin Moses Tree Surgeon	Online	£350.00	Two trees felling
YLCA	Online	£25.00	Planning Training for Cllr Harvie
Ken Eastwood	Online	£56.85	Chair’s allowance

Yorkshire Air Ambulance	Online	£500.00	Grant of £500 to Yorkshire Air Ambulance - grant agreed at August OVC

159/23 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

160/23 Date and time of next meeting

The next meeting will be held in the Methodist Church on West Drive on Wednesday 11th October 2023 starting at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

Appendix 1 – August 2023 outstanding issues report

Subject	Issues	Responsibility	Date last actioned	Outcome/ Notes/further action required
Toilet buildings on Recreation Ground	To investigate possibility of a Community Asset Transfer (CAT)	Clerk	28/05/23	Informed by Cllr Poulsen that Bradford Council have approved the disposal route. Ward Councillors will be consulted and a deeds check undertaken to ensure there are no legal issues.
West Shaw Lane	Request to review and reduce the speed limit	Clerk	July 2022	Proposed speed reduction discussed at Keighley Area Committee held on 20 th July 2023. The speed reduction request was not agreed. Will need to reapply for scheme to be funded in next financial year.
Electric vehicles	Installation of charging points	Cllrs Eastwood and Goulding	12/01/22	Proposal to be brought to a future meeting.
Natural burial ground	To investigate the possibility of establishing a natural burial ground	Cllr Goulding	July 2023	Cllr Goulding planning to meet Haworth Parish Council to discuss.
Community Preparedness	Leaflet to be drawn up	Cllrs Allmond and Harvie	July 2023	
Yorkshire Water	Issues with water supply in Marsh during power cuts	Clerk	31/01/23	Letter sent. No reply to date
Yorkshire Water	Replacement of fencing and gate on Nab Water Lane	Clerk	July 2023	Proposed meeting on 20 th September. Cllr Eastwood is due to attend.

Appendix 2 – Village Warden Report

I have undertaken the following tasks in August:

- Check and record the status of the 5 AED's under OVC care. Fit new pads to Marsh Lane, KWVR and Leeming defibs
- Litter picked Recreation ground Inc. play area, Community Centre car park, Cat steps, Hebden Bridge Rd, Station Rd, Heights Lane, Mallard View play area and Hill House Lane
- Horseshoe Dam: Cleared vegetation around sculpture. Cut back vegetation around dam area and snicket from Station Rd to Mallard View
- Rose Garden: Arranged for mares tail in fruit bush area to be treated with herbicide by a contractor before the end of September. Arrange safe sighting of lighting junction box from felled cherry tree
- Millennium Green: Met with tree surgeon to initiate the tree work raised in the tree survey
- Marsh Lane: Cleared vegetation around seating area, gated entrance and drainage gullies
- Allotments: met with tenants on site to discuss the issue of mares tail and how to hopefully resolve it. Arranged to have pathway sprayed and any plots that requires it before the end of September
- Cleared vegetation around "Oxenhope" road signs on village approach roads
- Rights of way: Cut back vegetation on footpath K202 Jew Lane to Pawson's Mill. Top part of K205 Heights Lane. In addition, BMDC Countryside services and landowner have cleared Isle Lane by- way.
- Invasive Non-Native species (INNS)
- Himalayan Balsam: The uprooting of this plant has ceased due to plants setting seed, which are dispersed over a large area if disturbed. I feel there will be a requirement to identify areas in the village where the balsam is taking over and organise volunteer work parties, sometime in the spring/early summer to help reduce the balsam in the village
- Japanese Knotweed: There are 3 areas in the Horseshoe dam and a larger area in Marsh Common. I met with Ian Butterfield (Yourgreencic) on site, I can confirm that the JPKW has been injected with herbicide, the first of three treatments this autumn

- Gullies: Facilitated via ward officer BMDC clearing reported blocked gullies. I cleared one blocked gully outside Charles Court, Station Road

Appendix 3 – New Correspondence

a) Email from Lee Clapham Bradford Council

Date: 6th September 2023

Subject: Summer 2024 - Play In Parks

Hi Janet

Hope you are well.

Following our successful Summer of 2023 'Play In Parks' programmes, we are delighted to be able to offer you the opportunity to rebook for the Summer of 2024. Please can you let me know asap if you would like to replicate your corresponding dates and venue for next year or advise me of any changes to the programme that may need to be made.

Wednesday 31st July

Wednesday 14th August

Thanks once again for your support and i look forward to hearing from you in due course.

Kind Regards

Lee

Lee Clapham

Commercial Play Services Officer

b) Email from David Pearson

Date: 16th August 2023

Subject: West Yorkshire Lieutenancy

Dear Local Council Clerks,

As you are probably aware, the annual Liaison Meeting between Bradford MDC and the Bradford Local Councils was held on 21st June at Keighley. Jonathan Hayes was kind enough to provide a place on the Agenda for the Lord-Lieutenant to make a presentation on the role and work of the West Yorkshire Lieutenancy.

The Lord-Lieutenant is the King's personal representative in any county, the Lieutenancy being the administrative organisation that supports the Lord-Lieutenant in fulfilling this role. All 98 of them are made up of a Lord-Lieutenant, a Vice-Lord, a statutorily regulated number of Deputies and usually a small permanent staff. In West Yorkshire's case we have besides Ed Anderson the Lord-Lieutenant, 61

deputies including the Vice-Lord and our much valued Clerk Kevin Sharp who has a part-time personal assistant. In West Yorkshire, there is a great deal of Lieutenancy activity, far more we suspect than most people imagine.

Whatever His Majesty might be expected to do or undertake in a county is the type of thing that the Lord-Lieutenant and his Deputies do in the King's absence. The main duties of a Lord-Lieutenant typically include but are not limited to the following:

- Arrange visits by members of the Royal family and escort Royal visitors;
- Represent HM The King and present certain honours, medals and awards;
- Manage invitations to Royal Garden Parties;
- Assess nominations for personal honours and for The King's Awards as well as encouraging good nominations for both;
- Liaise with local units of the armed forces and other uniformed organisations;
- Certain duties with respect to the local magistracy (in some other Counties, but not the Metropolitan ones);
- Act as a catalyst and bridge-builder; a focus for key parts of the life in the County

Consequently these also mean that much of the Lord-Lieutenant's time is taken up attending functions and events connected with these activities.

Perhaps the best known of these are those associated with Remembrance Sunday when he and his deputies can be seen attending over 100 ceremonies throughout the county. Many other events are attended at which a royal presence would be desirable or welcome, but which due to simple sheer weight of numbers, it is not possible to have a member of the Family present. This means that events ranging from award ceremonies to tree planting, from prize givings to faith events keep the Lord-Lieutenant and his deputies more than occupied.

Following Her Late Majesty's death, it was evident from our contacts with Local Councils that these roles and activities are not widely known, indeed the existence of the Lieutenancy came as a surprise to at least a couple of Local Council clerks. Similarly, we realised that many events and occasions which are well planned with the Unitary Authority and nationally, can and probably should be extended to the first tier authorities. It is our hope with this initiative to Local Councils, initially in the BMDC area, that the Lieutenancy can bring such opportunities to Local Councils' attention, working with them to have a better level of Lieutenancy representation on behalf of the King, at any occasion which they may be planning.

We are therefore, as explained on 21st June, now writing to all the BMDC Local Councils to seek an invitation for one of the deputies to come and speak at a meeting, to explain all this, answer questions and perhaps identify ways that the Lieutenancy might be able more closely to work with individual councils in the future. In particular, we are eager to see how it might be possible to extend the planning of

the marking of national occasions to the Local Councils, in the same way as is done with the Unitary Authorities.

I have been deputed to lead this initiative and would welcome hearing from each Clerk if their Council could give us fifteen or twenty minutes at a future meeting to address these opportunities.

I look forward to hearing from you in the near future and thank you for your consideration.

Yours

David Pearson JP DL FRSA
A Deputy Lieutenant for West Yorkshire
07747841476

c) Email from local resident
Date: 7th September 2023
Subject: Local Footpaths

Hi,
Would it be possible to ask Mark to check/clear the footpath up to church from Shaw Lane please?

We walk the children that way to church (whole school) and there's some brambles and a large patch of nettles growing on the footpath.

Thank you.