



OXENHOPE VILLAGE COUNCIL

PO Box 883
Halifax
HX1 9TZ

Signed: *Laura White* 4th January 2024
Clerk to the Village Council
07972 717058
clerk@oxenhopevillagecouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Village Council to be held at 7.30 p.m. on Wednesday 10th January 2024 at the Methodist Church, West Drive, Oxenhope BD22 9LJ

AGENDA

218/24 To receive apologies for absence given in advance of the meeting

To note any apologies offered.

219/24 To consider the approval of reasons given for absence

To consider approval of absence.

220/24 Disclosures of Interest

To receive disclosures of pecuniary and other interests from members on matters to be considered at the meeting.

221/24 Applications for a Dispensation

To grant, or otherwise, the applications for dispensation as received by the Clerk.

222/24 Minutes of Meetings (previously circulated to Members)

- a) To confirm the minutes of the Village Council's monthly meeting held on 13th December 2023 as true and correct records.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the Outstanding Issues Report (Appendix 1) and decide further action where necessary.

223/23 Public Question Time

To welcome members of the public and to receive their representations.

224/24 Guest Speakers

- a) Worth Valley Ward Councillors
- b) Other guest speakers

225/24 Boundary Commission Review

To consider draft proposals to amend ward boundaries, in particular to extend the Worth Valley to include Denholme and all of Goose Eye. To agree a response to the consultation.

226/24 Planning Applications

To consider and decide upon the following planning applications:

- a) 23/04431/FUL - Moorside Laithe Farm, Moorside Lane, Oxenhope, Keighley BD22 9RD
Proposal: Conversion of building to residential dwelling
- b) 23/04354/FUL - Land At West Shaw Lane, Oxenhope, Keighley
Proposal: Two dwellings

227/24 Village Warden’s Report (Appendix 2)

To note the Warden’s Report.

228/24 Correspondence (Appendix 3)

To consider and decide upon the following new correspondence:

- a) D Day events – YLCA

229/24 Annual Allotment meeting

To receive an update from the annual allotment meeting.

230/24 Climate Change (Standing agenda item)

To review plans and actions in relation to climate change.

231/24 Planned projects

To discuss planned projects for 2024

232/24 Dog fouling

To discuss and make decision on how we can resolve this issue.

233/24 To discuss the bus links in Oxenhope

234/24 To receive an update on the reporting forms of top 5 report forms for local issues

235/24 Calderdale Wind Farm

To discuss the scoping report into a proposed windfarm on Walshaw Moor and to formulate a response, if appropriate.

236/24 Parking issues in Oxenhope

To discuss and make decision on actions to prevent further issues in Oxenhope around KWVR events.

237/24 Financial Matters

- a) To discuss and approve a payment for the signage for the nature trail and the allotments.
- b) To approve approximately £350 of tree work to be completed on Marsh common for the fallen trees and the tree survey work.
- c) To authorise, or otherwise, the following account for payment: -

Payee	Cheque No. / Online	Amount	Description
Steve Thorpe	Online	£335.28	Invoice No: 7980 Mowing in the Rose Garden
PKF Littlejohn	Online	£378.00	Audit 2023/24

Trial Balances

Heading	Budget	Spend to date	Budget remaining currently	Total spend to date and commitments	Projected Year End Shortfall (-) / Surplus (+)
	£	£		£	£
Salaries	26,100	18,509	7,591	21,059	5,041
Village Warden (Equipment)	1,000	178	822	1,576	-576
Clerk's home working allowance	300	225	75	300	0
Stationery and Printing	300	332	-32	362	-62
Mobile Phone	250	137	113	249	1
Postages	450	405	45	405	45
Travel and Subsistence (Staff)	150	131	19	167	-17
Internal and external audits	400	200	200	400	0
Subscriptions	1,000	862	138	1,116	-116
Room Hire	350	303	48	560	-210
Insurance	700	460	240	700	0
Training	300	25	275	125	175
Marketing	500	388	112	588	-88
Outreach	375	0	375	375	0
Christmas Lights	2,100	1,548	552	1,548	552
Maintenance of Marsh Common	500	110	390	500	0
Neighbourhood Development Plan (NDP)	0	200	-200	200	-200
Youth Club	5,200	4,420	780	5,200	0
Website	900	464	436	900	0
Contingency Fund	500	0	500	500	0
Community Initiative Fund	1,500	1,000	500	1,500	0
Maintenance of Village Council Assets	5,000	6,239	-1,239	6,739	-1,739
Toilets - Community Asset Transfer	2,000	0	2,000	2,000	0
Sculpture Trail	500	0	500	500	0
Allotments	500	100	400	500	0

Heading	Budget	Spend to date	Budget remaining currently	Total spend to date and commitments	Projected Year End Shortfall (-) / Surplus (+)
Book - Publishing and other costs	100	0	100	100	0
Bank Charges	72	69	3	111	-39
Defibrillators	500	142	358	142	358
Summer Play Scheme	1,400	1,100	300	1,100	300
Section 137 Expenditure	0	295	-295	295	-295
Millennium Green	2,000	2,000	0	2,000	0
Total Expenditure	54,947	39,840	15,107	51,816	3,131
Income	Budget	Income to date		Total Projected Income	Year end Shortfall (-) / Surplus (+)
Reduction In reserves	9,507	0	-9,507	9,507	0
Precept	41,960	41,960	0	41,960	0
Rose Garden		0	0	0	0
Allotment Grant	300	313	13	313	13
Allotment rents	450	40	-410	470	20
Book Sales	130	23	-107	130	0
VAT refund	2,600	3,538	938	3,538	938
CIL Income	0	0	0	0	0
Miscellaneous	0	327	327	327	327
Total Income	54,947	46,201	-8,746	56,245	1,298
Surplus (+) / Deficit (-)				4,429	4,429

Notes:

1. £288 of miscellaneous relates to payment from Haworth Parish Council relating to unused funds of redundant Worth Valley Joint Transport Committee.

238/23 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

239/23 Date and time of next meeting

The next meeting will be held in the Methodist Church on West Drive on Wednesday 14th February 2024 starting at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

Appendix 1 – January 2024 outstanding issues report

Subject	Issues	Responsibility	Date last actioned	Outcome/ Notes/further action required
Toilet buildings on Recreation Ground	To investigate possibility of a Community Asset Transfer (CAT)	Clerk	12/10/23	The Chair has written to Bradford Council making the case for disposal of the assets to the Village Council at no cost.
West Shaw Lane	Request to review and reduce the speed limit	Clerk	July 2022	Proposed speed reduction discussed at Keighley Area Committee held on 20 th July 2023. The speed reduction request was not agreed. Will need to reapply for scheme to be funded in next financial year.
Electric vehicles	Installation of charging points	Cllrs Eastwood and Goulding	12/01/22	Proposal to be brought to a future meeting.
Natural burial ground	To investigate the possibility of establishing a natural burial ground	Cllr Goulding	July 2023	Cllr Goulding planning to meet Haworth Parish Council to discuss.
Community Preparedness	Leaflet to be drawn up	Cllrs Allmond and Harvie	July 2023	Awaiting printing.
Yorkshire Water	Replacement of fencing and gate on Nab Water Lane	Clerk	September 2023	Meeting held with Bradford and Calderdale Councils. CCTV cameras and warning signs to be installed.

Appendix 2 – Village Warden Report
To Follow

Appendix 3 – New Correspondence

a) Dear Clerks, Chairs and Councillors,

We have been asked to circulate the attached letter and information about D Day 80 from the Pageantmaster, Bruno Peek.

Yours sincerely,

Ruth Batterley



TOWN, PARISH & COMMUNITY COUNCILS - D-DAY 80 - 6TH JUNE 2024

As you are aware, we are organising D-Day 80 - 6th June 2024, throughout the UK, Channel Islands, Isle of Man and UK Overseas Territories in Commemoration/Celebration of the 80th Anniversary of the D-Day landings on the five Beaches in Normandy, France, which took place on 6th June 1944, enabling your Council and local community to use this occasion to pay 'tribute' to the many, many thousands that sacrificed so much in helping to secure the freedom we all enjoy today. With this in mind, we have developed several ways in which your Council and community can take part in this special occasion.

(1) BEACON: Light a Beacon at 9.15pm on 6th June, as encouraged by Prime Minister Rishi Sunak (See page **3**) of the Guide To Taking Part which can be viewed and downloaded from the D-Day 80 website - www.d-day80beacons.co.uk

From the Guide (see pages **41** to **45**), you will see there are several styles of Beacons that can be used for this occasion, many of which you may have used for previous occasions, and those of you with the permanent Beacon Braziers and gas fuelled Beacons produced for our late Queen Elizabeth's Platinum Jubilee, are urged to re-use these to save money. With regard to the Bonfire Beacons (see pages **41** and **42**), these are ideal for country parks, village greens and our farms throughout the UK etc.

(2) LAMP LIGHT OF PEACE: We understand that there are areas of our local communities unable to light Beacons for various reasons, so we have developed the Lamp Light of Peace (see page **39**) providing a simple and cost effective way of becoming and being part of this event by lighting it at 9.15pm on 6th June next year, coinciding with the lighting of the Beacons that night, and once used for this occasion, they can be re-lit at 11am on 11th November in 'Remembrance' for many years to come. (The flame in the Lamp, along with the Beacons, will represent the 'light of peace' that emerged from the dreadful darkness of War). We believe these are suitable for Care Homes, Hospitals, and Pubs etc, and have already had several taking part. (See examples on the D-Day 80 website).

(3) RINGING OUT FOR PEACE: With the valuable assistance of the Central Council of Church Bell Ringers (see website), we are encouraging every Cathedral and Church throughout the UK, Channel Islands and the Isle of Man to ring their Bells at 6.30pm on 6th June, so we ask you to contact your local Churches etc, inviting them to take part.

(4) All those taking part in the above will be sent the Certificate of Grateful Recognition, enabling them to download, print and frame it as a permanent reminder of their involvement (see website). From the website and Guide To Taking Part, you will see there are other elements taking place, making up this Commemoration/Celebration event, with many taking part already as their personal tributes. Those taking part in this event are being asked to go to page **52** in the Guide, outlining their involvement as requested, to enable us to register their participation, and send them their Certificate.

We do hope that your Council will participate in one or more of the above, and look forward to hearing from you in due course.

My warmest regards to you all,

Bruno Peek

Bruno Peek CVO OBE OPR
Pageantmaster, D-Day 80, 6th June 2024
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The D-Day 80 Lamp Light of Peace

Representing the 'light of peace' that emerged from the darkness of War



There will be many locations such as hospitals, care homes, pubs and restaurants etc, that would like to take part in D-Day 80 on 6th June 2024, but do not have the land or facilities available to light a Beacon. With this in mind, we would like to encourage you to purchase a Lamp Light of Peace, enabling you to participate in this 80th Anniversary of the D-Day Landings in Normandy, France, on 6th June 1944, providing you with the opportunity to pay 'tribute' to those that gave so much to enable us to share the freedom we have today.

The light from the flame will represent the 'light of peace' that emerged from the darkness of war, with the lamp providing a very simple and safe way of taking part in this important 80th anniversary occasion, and once used, can be lit again at 11am on every Remembrance Sunday thereafter, in tribute to the many millions that sacrificed their lives during WWII.

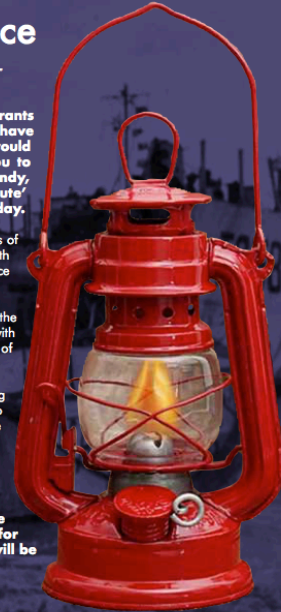
Those participating could consider running a raffle or a competition of some kind, with the winner having the honour of lighting the Lamp at 9.15pm on 6th June 2024, coinciding with the lighting of the Beacons throughout the United Kingdom, Channel Islands and the Isle of Man that evening.

Those taking part with a Lamp Light of Peace, please go to page 52 of the Guide To Taking Part to confirm your involvement by providing the information requested, enabling us to register your participation and keep in contact with you over the forthcoming months. We will then send you your Certificate of Grateful Recognition as shown on page 62 of the Guide. **(IMPORTANT - once lit, the Lamp should NOT be left unattended at any time and should be extinguished at the end of the evening, and do NOT at any time attempt to re-fuel it while the Lamp is alight.**

The cost of the lamp is **£55.00 including posting and packaging within the United Kingdom, Channel Islands and the Isle of Man. The final date for ordering a lamp is 23rd May 2024. Purchase is for pre-order only, items will be delivered prior to the event.**

To order and pre-pay for your Lamp Light of Peace, please go to: www.d-day80.com/peace/lamp and click on the photograph of the Lamp Light of Peace. If you have any questions please contact Bruno Peek CVO OBE OPR, Pageantmaster at brunopeek@mac.com

Manufacturer recommends: Do not use petrol or spirit. Do not use scented or coloured oils. Use exclusively pure paraffin oil or lamp oil. Outdoor use only. 20 hours light with one tank.



The colour red has been chosen as it represents the ultimate sacrifice undertaken on the Beaches of Normandy and throughout WWII as a whole, so could be lit again at 11am on every Remembrance Sunday thereafter.



Join our World in Ringing Out for Peace 6.30pm, 6th June 2024

Central Council of Bell Ringers



On behalf of the Central Council of Church Bell Ringers, I am honoured and proud to be part of this campaign. Bellringing marks our major life events, and each year I join many of my fellow bellringers in tolling for remembrance. It is fitting that we also ring out for peace. I encourage bellringers all over the world to join me on 6th June, by ringing their bells at 6.30pm local time, when we can make a joyful noise together.

Tina Stocklin
President of the Central Council of Church Bell Ringers



The Central Council of Church Bell Ringers is the representative body for all who ring bells in the English tradition with rope and wheel. Founded in 1891, the Council today represents the affiliated members of 65 ringing societies covering all parts of the British Isles as well as centres of ringing in Australia, New Zealand, Canada, the USA, South Africa, Europe and Italy. As an organisation we work to encourage our members to demonstrate the commitment and teamwork required to promote and preserve the practice, heritage and appreciation of bell ringing, and to encourage the spread of this form of ringing worldwide.