



OXENHOPE VILLAGE COUNCIL

PO Box 883
Halifax
HX1 9TZ

Signed: *Laura White* 7th March 2024

Clerk to the Village Council
07972 717058

clerk@oxenhopevillagecouncil.gov.uk

You are summoned to attend the monthly meeting of Oxenhope Village Council to be held at
7.30 p.m. on Wednesday 13th March 2024 at the
Methodist Church, West Drive, Oxenhope BD22 9LJ

AGENDA

- 254/24 To receive apologies for absence given in advance of the meeting
To note any apologies offered.
- 255/24 To consider the approval of reasons given for absence
To consider approval of absence.
- 256/24 Disclosures of Interest
To receive disclosures of pecuniary and other interests from members on matters to be considered at the meeting.
- 257/24 Applications for a Dispensation
To grant, or otherwise, the applications for dispensation as received by the Clerk.
- 258/24 Minutes of Meetings (previously circulated to Members
a) To confirm the minutes of the Village Council's monthly meeting held on 14th February 2024 as true and correct records.
b) To discuss any matters arising from the minutes.
c) To receive information on the Outstanding Issues Report (Appendix 1) and decide further action where necessary.
- 259/23 Public Question Time
To welcome members of the public and to receive their representations.
- 260/24 Guest Speakers
a) Worth Valley Ward Councillors
b) Simon D'Vali of Traffic and Highways - Bradford Council
c) Paul Naylor of Highways Department – Bradford Council
- 261/24 Planning Applications
To consider and decide upon the following planning applications: -

a) Application: 21/00654/SUB01
Location: Submission of details required by condition 2 (drainage) of planning permission Bently Top Farm Black Moor Road Oxenhope Keighley West Yorkshire BD22 9SS

b) Application: 24/00256/LBC
Location: Yate House Yate Lane Oxenhope Keighley West Yorkshire BD22 9HL
Timber double glazed sashes to the existing sash boxes to Yate House and timber double glazed traditional fixed light to the kitchen. Timber double glazed traditional flush side hung casements & fixed lights to Yate Cottage.
- 262/24 Village Warden's Report (Appendix 2)
To note the Warden's Report.

263/24 Rose Garden Report (Appendix 3)

To note the report.

264/24 Climate Change (Standing agenda item)

To review plans and actions in relation to climate change. To receive an update on EV Charging points at the Community Centre and make a resolution where necessary.

265/24 Marsh Common (Appendix 4)

To discuss ongoing maintenance and access to Marsh Common. To review photographs provided by Cllr Cameron and to consider whether further action is required. To Discuss and make resolution regarding the commemorative oak bench in Marsh Common.

266/24 Blue Plaque Application (Appendix 5)

To consider a report from Cllr Eastwood with regard to the possibility of providing a blue plaque to commemorate Herbert Hargreaves, former Oxenhope Blacksmith. To authorise related expenditure should the Council resolve to approve the application.

267/24 Financial Matters

a) To authorise, or otherwise, the following accounts for payment: -

Payee	Cheque No. / Online	Amount	Description
Fix the bog	Online	£12.96	Water tap at the allotments
Natural Death	Online	£66.00	Annual membership
Mark Whittaker	Online	£79.20	Calvag – Square posts and water taps allotment
Mark Whittaker	Online	£21.99	Padlock for gate at Allotments
Mark Whittaker	Online	£43.20	Mileage 25/5/23-7/3/24
Laura White	Online	£27.90	Mileage 1/9/23-7/3/24
SLCC	Online	£199.00	SLCC Membership

b) To approve expenditure of upto £80 for plumbing work on allotments.

c) Trial Balances

Heading	Budget	Spend to date	Budget remaining currently	Commitments	Total spend to date and commitments	Projected Year End Shortfall (-) / Surplus (+)
	£	£		£	£	£
Expenditure						
Salaries	26,100	23,424	2,676	1,300	24,724	1,376
Village Warden (Equipment)	1,000	178	822	200	378	622
Clerk's home working allowance	300	250	50	25	275	25
Stationery and Printing	300	362	-62	10	372	-72
Mobile Phone	250	166	84	80	246	4
Postages	450	405	45	0	405	45
Travel and Subsistence (Staff)	150	131	19	36	167	-17
Internal and external audits	400	578	-178	0	578	-178
Subscriptions	1,000	892	108	100	992	8
Room Hire	350	350	0	258	608	-258

Heading	Budget	Spend to date	Budget remaining currently	Commitments	Total spend to date and commitments	Projected Year End Shortfall (-) / Surplus (+)
Insurance	700	460	240	240	700	0
Training	300	58	242	100	158	142
Marketing	500	388	112	800	1,188	-688
Outreach	375	0	375	250	250	125
Christmas Lights	2,100	1,548	552	0	1,548	552
Maintenance of Marsh Common	500	110	390	390	500	0
Neighbourhood Development Plan (NDP)	0	200	-200	0	200	-200
Youth Club	5,200	4,420	780	0	4,420	780
Website	900	464	436	0	464	436
Contingency Fund	500	0	500	0	0	500
Community Initiative Fund	1,500	1,000	500	0	1,000	500
Maintenance of Village Council Assets	5,000	7,177	-2,177	500	7,677	-2,677
Toilets - Community Asset Transfer	2,000	0	2,000	0	0	2,000
Sculpture Trail	500	0	500	0	0	500
Allotments	500	100	400	100	200	300
Book - Publishing and other costs	100	0	100	0	0	100
Bank Charges	72	69	3	42	111	-39
Defibrillators	500	142	358	0	142	358
Summer Play Scheme	1,400	1,100	300	0	1,100	300
Section 137 Expenditure	0	295	-295	0	295	-295
Millennium Green	2,000	2,000	0	0	2,000	0
Total Expenditure	54,947	46,266	8,681	4,431	50,696	4,251
Income	Budget	Income to date		Income due	Total Projected Income	Year end Shortfall (-) / Surplus (+)
Reduction In reserves	9,507	0	-9,507	9,507	9,507	0
Precept	41,960	41,960	0	0	41,960	0
Rose Garden		0	0	0	0	0
Allotment Grant	300	313	13	0	313	13
Allotment rents	450	364	-86	430	794	344
Book Sales	130	23	-107	0	23	-107
VAT refund	2,600	3,538	938	0	3,538	938
CIL Income	0	0	0	0	0	0
Miscellaneous	0	327	327	0	327	327

Heading	Budget	Spend to date	Budget remaining currently	Commitments	Total spend to date and commitments	Projected Year End Shortfall (-) / Surplus (+)
Total Income	54,947	46,525	-8,422	9,937	56,462	1,515
Surplus (+) / Deficit (-)					5,766	5,766

2,059

VAT
Total
expendi
ture

2,059

3538

48,324

52,755

Notes:

1. £288 of miscellaneous relates to payment from Haworth Parish Council relating to unused funds of redundant Worth Valley Joint Transport Committee.

Bank Reconciliation

Balance per bank statements as at 07/03/24

Unity Trust - Current Account £22,260.74

Unity Trust - Instant Access Account £0.00

£22,260.74

Net balances:

£22,260.74

CASH BOOK

Opening Balance 1 April 2023 £23,767.16

Add: Receipts in the year £46,525.39

Less: Payments in the year (incl. VAT) -£48,022.41

Closing balance per cash book:

£22,260.48

268/23 Minor items and items for next agenda

To discuss minor items and to note items for the next agenda.

269/23 Date and time of next meeting

The next meeting will be held in the Methodist Church on West Drive on Wednesday 10th April 2024 starting at 7.30 p.m.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

Appendix 1 – March 2024 outstanding issues report

Subject	Issues	Responsibility	Date last actioned	Outcome/ Notes/further action required
Toilet buildings on Recreation Ground	To investigate possibility of a Community Asset Transfer (CAT)	Clerk	December 2023	The Chair has written to Bradford Council making the case for disposal of the assets to the Village Council at no cost. Followed up in December.
West Shaw Lane	Request to review and reduce the speed limit	Clerk	July 2022	Proposed speed reduction discussed at Keighley Area Committee held on 20th July 2023. The speed reduction request was not agreed. Will need to reapply for scheme to be funded in next financial year.
Electric vehicles	Installation of charging points	Cllrs Eastwood and Goulding	12/01/22	Proposal to be brought to a future meeting.
Natural burial ground	To investigate the possibility of establishing a natural burial ground	Cllr Goulding	July 2023	Cllr Goulding planning to meet Haworth Village Council to discuss.
Community Preparedness	Leaflet to be drawn up	Cllrs Harvie	December 2023	Awaiting printing.
Yorkshire Water	Replacement of fencing and gate on Nab Water Lane	Clerk	September 2023	Meeting held with Bradford and Calderdale Councils. CCTV cameras and warning signs to be installed.

Appendix 2 – Village Warden Report

I have undertaken the following tasks in February:

Check and record the status of the 5 AED's under OVC care. Replace the battery in the defibrillator located in phone kiosk on Marsh Lane. FYI the batteries have a 4-year life span and cost around £250 each. The pads have a shelf life of 2 years and cost around £60 each. This means that each Defibrillator costs just short of £100 per annum to keep on the run.

Litter picked Recreation ground Inc. play area, Hebden Bridge Rd, Station Rd, Mallard View play area, Cat steps, Heights Lane, Blackmoor Rd (2 full bin bags collected) and Marsh Common

Mallard View: Removed lower growth from willow tree and pruned back crab apple tree. Arranged for tree work to be carried out as per tree survey before end of March

Horse Shoe Dam: The Notice of intent was validated re tree work in the HSD. We have 2 years to carry out the work. In the main the work will be to fell several small self-seeded trees from the retaining wall adjacent to the stream

Rose Garden: The Notice of intent was validated re tree work in the Rose Garden. We have 2 years to carry out this work also. Still waiting for Xmas lights to be removed by Christmas plus from trees and as discussed with the Chairman, I'm going to delay commencing main work until after the cherry trees have blossomed.

Marsh Common: Repaired and adjusted pedestrian gate. It's now latching as it should. Cleared drainage ditches and screen of vegetation and rubble due to high rain fall/snow melt. Tree work highlighted in survey completed and brash chipped or re positioned on site. One dead willow tree felled and one partially felled to make safe. I decided to leave some standing dead wood in area due to evidence of woodpecker activity. Neighbouring landowner has removed wind damaged Crack Willow branches which were obstructing the footpath

Allotments: Water taps; dug out rotted timber posts. Purchased and installed 3 new timber posts with post-crete in prep for new taps. Completed handover to new tenants of plot 1a. Purchased a combination lock for main gate

Leaf clearing: BMDC have cleared Yate Lane, Dark Lane and Jew Lane of leaves as requested

Gullies: A BMDC gully team have been clearing some gullies in the village and surrounding area but not the ones I have reported on Station Rd and Hebden Bridge Rd. I am chasing this up via Sally Teasdale (Assistant Ward Officer)

Grit bins: All the OVC bins (7 in total) replenished post snow. A delivery of 40 bags now received to Cllr Goulding's farm this will be distributed as needed or carried over to next winter

Appendix 3 – Rose Garden Monthly Safety Inspection Report

Name: Ken Eastwood

Date: 6th March 2024

Description	Yes (Y) /No (N)	Comments
Entrances – Are all entrances safe to use?	N	Threshold at bottom of slope with junction of main path is worn and a potential trip hazard.
Boundary Walls – Any defects?	N	
Footpaths – Any defects?	Y	Two small areas on West Drive side path would benefit from patching. Tree root damage near Welcome sign has worsened. Tarmac is badly cracked, possibly worsened by frost and ice.
Seating – All benches secured to the ground?	Y	
Seating - Any defects which may cause personal injury?	N	
Litter bins – All bins secured to the ground?	Y	
Litter bins – All have bin liners?	Y	

Litter bins – None overflowing?	N	
Noticeboards – are both noticeboards secure?	Y	
Noticeboards – does any information need updating or removed?	Y	Information on Village Council, District Council and the Police needed (contact details etc.)
Electrical – Are all Christmas lights securely fixed in trees?	Y	
Electrical – Is electrical box locked and secure?	Y	
Trees – Do all trees look healthy?	Y	
Trees – Are there any branches that need trimming?	N	
Planting – Any damage to plants?	N	
General - Any dog fouling visible in Garden?	N	
Any other concerns or issues out the Rose Garden to raise with Village Council?	N	

I certify that I inspected the Rose Garden on the above date when the only defects observed were those recorded above. Ken Eastwood

Appendix 4 – Marsh Common

Photographs taken Saturday, 2nd March, 2024.



Appendix 5 – Blue Plaque Application (Herbert Hargreaves)

Herbert Hargreaves was born in Oakworth but had lifelong links with Oxenhope.

Between 1905 and 1907 he lived at North Ives. In the 1911 Census Herbert was living and working at 7 Uppertown, Oxenhope as a self-employed Blacksmith. He lived at 7 Uppertown until March 1957, when he died.

Herbert Hargreaves, Blacksmith, shown on the far right with his parents and brothers and sisters.



Photograph from Andrea Leighton-Eastwood.

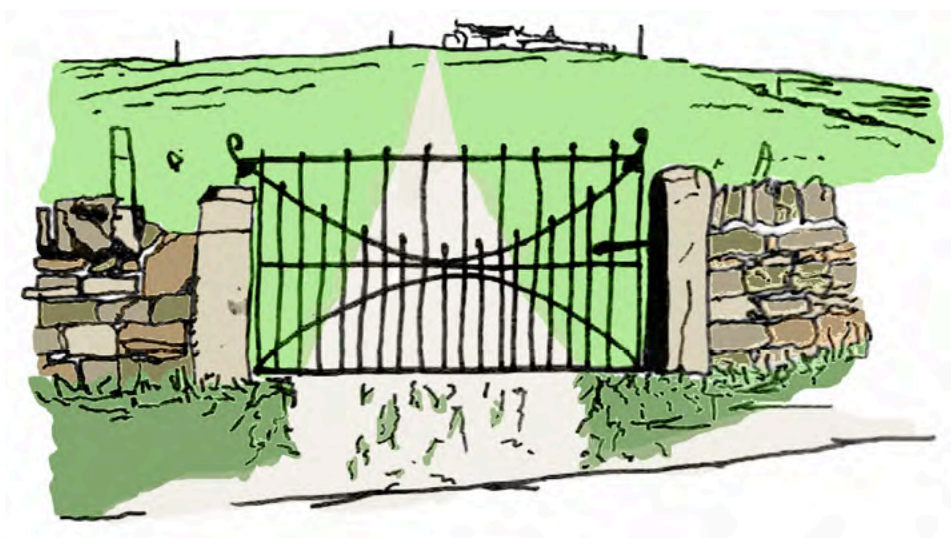
Herbert was well known for his blacksmith work, including the manufacture of gates used at the Station Road (West Drive) Wesleyan Chapel and now located at the Methodist Chapel, as well as the 'Oxenhope gate' design.



Herbert Hargreaves standing next to the gates that he made for the Wesleyan ch... See More



OXENHOPE WESLEYAN METHODIST CHAPEL - c.1910



'Oxenhope gate' illustration – Oxenhope Neighbourhood Plan Design Guide.

There are numerous published references to Herbert Hargreaves and to his contribution to village life as Oxenhope's Blacksmith, including: -

Oxenhope & Leeming Conservation Area Assessment

The 'Oxenhope gate' is a design peculiar to the locality (page 19).

A picture of the Millennium Green gates, described as, "Oxenhope style which is a detail unique to the village" (page 74).

Exploring Oxenhope by Reg Hindley

The 'Fisheries' shop occupies a Smithy site. A later Hargreaves Smithy was across the main road from it (page 60).

Oxenhope in the Great War by Norma Mackrell

Blacksmith, Herbert Hargreaves, Uppertown (page 16 - list of local businesses).

Oxenhope and Stanbury through Time, by Steven Wood and Ian Palmer

Herbert Hargreaves' second Blacksmith shop moved from the 'chip shop' in the 1920s (page 28).

Oxenhope The making of a Pennine Community by Reg Hindley

Only Blacksmith recorded at Uppertown, from 1901 to 1936 and later.

1921 President of Uppertown Co-op. (page 122).

Oxenhope Village Design Statement

Drawing of 'Oxenhope Gate' - picture of locally manufactured gate (page 122).

The Village Council has been asked to note the importance of Herbert Hargreaves and his contribution to Oxenhope, specifically in terms of being the village blacksmith, manufacturing gates still in use and recognised many years later.

The request has been made by Herbert Hargreaves' Great Granddaughter and her Cousin, both Oxenhope residents.

Looking into this matter on behalf of the Village Council, I note that blue plaques are provided to commemorate a variety of contributions. It is for the Village Council to consider whether to support and to fund this application and if so, to consider where such a plaque should be erected and to discuss the same with the owner(s) of the property concerned.

Cllr Ken Eastwood.

Example cast aluminum plaques (250mm)



<https://majesticmetals.co.uk/>

£192.50 + delivery



<https://www.signcast.co.uk/>

£275 + VAT