

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE VILLAGE COUNCIL  
HELD ON WEDNESDAY 13<sup>th</sup> MARCH 2024 AT THE METHODIST CHURCH, WEST DRIVE,  
OXENHOPE, 7.30 PM**

**Present:** Cllr Ken Eastwood (Chair)  
Cllr Neal Cameron  
Cllr Debbie Harvie  
Cllr Joe Drury  
Mark Whittaker (Warden)

**4 members of the public**

Minutes taken by Village Council Clerk - Laura White

**Minutes**

**254/24 Apologies for Absence**

Apologies received from Cllrs Pearce, Goulding and Woodington and Ward Cllr Russell Brown.

**255/24 Approval of Reasons for Absence**

Resolved to accept the reasons given.

**256/24 Disclosures of Interest**

None received.

**257/24 Applications for a Dispensation**

None received.

**258/24 Minutes of Meetings (previously circulated to Members)**

- a) The minutes of the Village Council's monthly meeting held on 14<sup>th</sup> February 2024 were confirmed as a true and correct record.
- b) There were no matters arising from the minutes.
- c) There were no actions required from the Outstanding Issues Report. It was noted that the community preparedness leaflet is now being distributed with the Outreach newsletter. This can now be removed from the outstanding issues report. Cllr Cameron and a member of the public in attendance agreed to support with distribution.

**259/23 Public Question Time**

A member of the public requested that reports for the Horseshoe Dam be reinstated on future meeting agendas.

**260/24 Guest Speakers**

- a) Worth Valley Ward Councillors  
Cllr Poulsen attended the meeting but left at 8.05 pm.  
Cllr Herd gave the following updates: -
  - Penistone Hill litter pick Saturday 16<sup>th</sup> March 10-12 noon- all welcome to attend.
  - Community Payback are still working within the village. The Community Centre has been cleared up. Work is required at the allotments and the tennis courts require cleaning up.
  - Consideration is being given to a CCTV project, potentially linked to the Bradford Council system. It is estimated this could cost in the region of £1,500. Cllr Herd to come back with further details and a breakdown of required expenditure.
  - Shaw Lane gullies inspection has taken place but this has encountered issues, awaiting outcome.

- b) Simon D'Vali of Traffic and Highways - Bradford Council  
Simon D'Vali sent apologies and had agreed to attend the April meeting.  
A local resident attended to share their concerns about traffic and parking issues on Best Lane. It was resolved to discuss next month.
- c) Paul Naylor of Highways Department - Bradford Council  
Paul Naylor presented a map with details of the priority gritting routes for Oxenhope. This is available online.  
Cllr Eastwood highlighted issues from the recent snow incidents and the routes that were and were not gritted.  
It was noted that Paul Naylor will look into the issues raised and report back via email.  
It became clear that several departments need to work together to resolve highway issues including surface water run off.  
It was agreed Paul Naylor would meet on site with the Village Warden to make a plan of action to tackle these issues.

#### **261/24 Planning Applications**

To consider and decide upon the following planning applications: -

- a) **Application: 21/00654/SUB01 - Bentley Top Farm, Black Moor Road, Oxenhope**  
Submission of details required by condition 2 (drainage) of planning permission.  
**Resolved:** No comment to be made.
- b) **Application: 24/00256/LBC - Yate House, Yate Lane, Oxenhope**  
Timber double glazed sashes to the existing sash boxes to Yate House and timber double glazed traditional fixed light to the kitchen. Timber double glazed traditional flush side hung casements & fixed lights to Yate Cottage.  
**Resolved:** To support the application.

#### **262/24 Village Warden's Report**

Noted.

#### **263/24 Rose Garden Report**

Noted. A laminated flyer is required for key contacts on the notice board.

#### **264/24 Climate Change (Standing agenda item)**

No updates.

#### **265/24 Marsh Common**

Maintenance and access to March Common was discussed following circulation of photographs by Cllr Cameron.

Resolved that Members visit the Common later in Spring and look at repairs and improvements that may be required. Also resolved to remove the rotten commemorative oak bench and to consider a suitable replacement location for the commemorative plaque e.g. on the proposed Marsh Common shelter, should Council progress that project, or on a replacement bench in due course.

#### **266/24 Blue Plaque Application**

Cllr Eastwood presented proposals with regard to the possibility of providing a blue plaque to commemorate Herbert Hargreaves, former Oxenhope Blacksmith. There was a discussion about the Council's general approach to blue plaques and reference was made to a previous resolution to develop a policy to help inform decision making.

Resolved to approve the application and authorise expenditure of upto £300. Also resolved not to progress a written policy for future reference, but to deal with requests and applications on a case by case basis as and when they arise.

**267/24 Financial Matters**

a) Resolved to authorise the following accounts for payment: -

Payee	Cheque No. / Online	Amount	Description
Fix the bog	Online	£12.96	Water tap at the allotments
Natural Death	Online	£66.00	Annual membership
Mark Whittaker	Online	£79.20	Calvag – Square posts and water taps allotment
Mark Whittaker	Online	£21.99	Padlock for gate at Allotments
Mark Whittaker	Online	£43.20	Mileage 25/5/23-7/3/24
Laura White	Online	£27.90	Mileage 1/9/23-7/3/24
SLCC	Online	£199.00	SLCC Membership

b) Resolved to approve expenditure of upto £80 for plumbing work on allotments.

**268/23 Minor items and items for next agenda**

Cllr Eastwood congratulated Cllr Drury who is expecting his first child and will be leaving the Village Council soon due to moving away from Oxenhope. Cllr Drury was thanked for his time on Oxenhope Village Council.

Cllr Harvie agreed to take over the allotment management lead role.

It was noted that Friends of Oxenhope School are holding a clear up event. Cllr Drury will attend this.

**269/23 Date and time of next meeting**

The next meeting will be held in the Methodist Church on West Drive on Wednesday 10<sup>th</sup> April 2024 starting at 7.30 pm. The Annual Parish Meeting will be held in advance, commencing at 7.15 pm.

Meeting closed 9.15 pm.